



LOGGERHEADS PARISH COUNCIL

Loggerheads Community Fire Station, Market Drayton Road, Loggerheads,
Shropshire, TF9 4EZ

Telephone: 01630 673426 Email: loggerheadspc@btconnect.com

MINUTES OF FINANCE COMMITTEE MEETING

Monday 13th January 2020 at 2pm The Community Fire Station Loggerheads

PRESENT:

M Lee (Chair), J Vallings, A Swetman, D Swan, D Coulson, S Fox, J Hodgkins, B Dickson,
H Roberts, L Gibson, R Salmons, J Friend

13/01/1 APOLOGIES:

None

PLANNING

(i) The meeting considered the following applications and noted as follows:-

Application No: 19/00972/FUL **Applicant:** Mr & Mrs Adams **Application** Replacement garage and carport extended with alterations, removal of front bays and associated roofs. Rear extension and internal/external alterations **Location:** Woodside, Muckleston Wood Lane Loggerheads

NO OBJECTION

Application No: 19/01003/FUL **Applicant:** Mr D & Mrs A Wishart **Application** Proposed side extension to form lounge, installation of air source heat pump and change of use of land to extend residential curtilage **Location:** Smithy Cottage, Brodder Lane, Peatswood

NO OBJECTION

Application No: 19/01008/FUL **Applicant:** L Hogg & D Bray **Application** Replacement garage **Location:** Land adjacent 4 Smithy Lane, Knighton

NO OBJECTION

Application No: 19/01019/FUL **Applicant:** Fenton Park Developments Ltd **Application** Replacement dwelling **Location:** Rockwoods, Newcastle Road, Loggerheads

NO OBJECTION

(ii) The meeting noted the following applications had been permitted:

Application No: 19/00750/FUL **Applicant:** Mr & Mrs O'Brien **Proposed Development:** Single storey rear extension to provide access to a ground floor bedroom and shower room. **Location:** 11 Springfield, Loggerheads

Application No: 19/00830/FUL **Applicant:** Mr S Johnston **Application:** Single storey rear extension **Location:** The Woodlands, Pinewood Drive, Loggerheads

(iii) To meeting noted the following appeal had been dismissed:

Appeal Reference: APP/P3420/W/19/3237141 **Application No:** 19/00103/FUL **Applicant:** Mr & Mrs J Perkins **Proposed Development:** Demolition of existing detached garage and erection of detached dormer dwelling **Location:** Silver Birch, Birks Drive, Ashley Heath

(iv) The Clerk updated the meeting that the new footpath that was one of the conditions of the planning permission at the new development at Mucklestone Road had not yet been completed fully. This had been reported to Planning Enforcement and they would be taking action to get the footpath completed to the length required. A schedule for the replanting of the hedge that was removed along the boundary of the upper development had also been requested from the developer. The Clerk had discussed interpretation of the Policy in the Neighbourhood Plan about housing development with the Planning Officer and agreed to be more specific in future responses to planning applications to ensure the Planning Officers could apply the same interpretation as the policy intended.

FINANCE

13/01/2 MINUTES OF THE PREVIOUS MEETING (9TH DECEMBER 2019)

On the proposal of Cllr Coulson and seconded by Cllr Swetman the meeting resolved that the minutes of the meeting held on 9th December had been approved and were duly signed by Cllr Lee as a correct record of proceedings.

13/01/3 INVOICES AND PAYMENTS FOR CONSIDERATION

On the proposal of Cllr Vallings and seconded by Cllr Swetman the meeting resolved to recommend payment of the following invoices to full Council:

Date	Details	Amount	Approved
15/12/2019	Carrera Website Hosting – December 2019	£52.00	BACS
25/01/2020	K Watkins Clerk Salary January 2020	£1,101.80	BACS
25/01/2020	K Watkins – expenses January 2020	£4.50	BACS
03/01/2020	R Latham – December 2019	£144.42	BACS
30/12/2019	P Martin – play area inspection December 2019	£230.00	BACS
03/12/2019	BT – Internet December 2019	£39.55	DD
14/12/2019	LeasePlan – lease of Mini Bus December 2019	£546.60	DD
20/12/2019	Market Drayton Men’s Shed – Noticeboard refurb	£240.00	BACS
12/12/2019	FBC Mandy Bowdler – legal agreement access Knighton	£1,140.00	BACS
08/01/2020	3 Shires tree care – Heath Grove	£360.00	BACS
08/01/2020	Amazon – print cartridges	£63.96	Card

13/01/4 INCOME AND EXPENDITURE ACCOUNT

An up-dated income and expenditure account for the month ending 31st December 2019 and income of £526.00 for minibus hire between October and December 2019 were noted.

13/01/5 GRANT

The meeting considered a grant application under s137 from Ashley Young Farmers for £319.85 for sports equipment and on the proposal of Cllr Swetman and seconded by Cllr Fox resolved to recommend full Council approve the application.

13/01/6 HS2 GRANTS

The meeting was updated the application process for grants by HS2 starts in February 2020 for communities disrupted by the project with community groups, such as the CIC, able to apply for up to £75,000.00 and administrative authorities, such as the Parish Council, up to £1M. Criteria include distance from the works and the level of disturbance with traffic disruption anticipated for 2 to 3 years. On the proposal of Cllr Vallings and seconded by Cllr Salmons the meeting resolved to write to NuLBC to request their valuation of the land LV1 on Market Drayton Road with a view to taking forward an application to support development of a community and sports facility in Loggerheads.

13/01/7 COMMUNICATIONS GROUP

The meeting was updated a questionnaire was being prepared seeking the views of residents on what information they want to receive and how it is received. The questionnaire will be sent to councillors for any comments. It is proposed to use an A5 insert in the next community newsletter at a cost of £148.00 to print and £140.00 to insert, and it will also be available on the Parish website. On the proposal of Cllr Swetman and seconded by Cllr Dickson the meeting resolved to recommend a total spend of £288.00 to full Council to undertake the questionnaire.

13/01/8 OPEN SPACE GROUP

The meeting was updated on the potential use of Tinkers Lane and financial implications following feedback from residents, and a site visit and meeting of the Open Space Working Group. Likely way forward is to plant trees and sow wild flowers. Quotes for an environmental study as the site was previously used as a tip have been obtained at £500.00 and £750.00. Due diligence was completed by NuLBC on behalf of the Parish when the site was filled in and transferred to the Parish Council in 1974. Given this and the use planned it was resolved not to obtain a report at this time. The Woodland Trust is open for applications for free wild fruit trees to be supplied from November 2020 and the intention is to involve local volunteers and Turner Hodgkiss who are happy to support. A resident opposite the site is working with The Woodland Trust to turn a field into woodland and the Clerk will contact to see if can work together. The planting season for trees is from November to March and the Open Space Working Group will draw up a plan to implement the proposal and the Clerk will check with the Parish's public liability insurer to ensure any volunteers are covered. Dog walkers are currently the main users of the field with the diverted public right of way through the middle of the field and it is currently included in the parish grounds maintenance contract for 1 cut of the grass a year. If the space is to be used more actively it will require more cuts plus work on trees and brambles/brash and it was agreed to recommend to full Council that this requirement be excluded from the new annual maintenance contract from April 2020 and done on an ad hoc basis as required.

The meeting was updated the planning officer at NuLBC had requested further information for the Parish's application for the installation of 2 single storey portakabins, to east side of car park, adjacent to sports field in the Burntwood in Loggerheads to provide changing facilities and toilets for football teams which had been provided. The Burntwood football field is not currently included in the grounds maintenance contract. The football club will be responsible for the pitch plus 1 metre over the lines but have asked that the Parish look after the remainder including surrounds, verges down to the gate and track and on the proposal of Cllr Coulson and seconded by Cllr Dickson the meeting resolved to recommend to full Council that this be added to the grounds maintenance contract from April 2020.

13/01/9 CORRESPONDENCE AND CLERK'S REPORT

The meeting was updated: Staffordshire Playing Fields Association had emailed to request £20.00 membership renewal for the period April 2019 to March 2020 and on the proposal of Cllr Swetman and seconded by Cllr Coulson the meeting resolved to recommend to full Council. A resident who voluntarily provided the labels for the community newsletter had passed away and the Clerk had written to his widow to thank her for his contribution. Cllr Gibson will assist with

the setting up of the production of the labels until a volunteer can be found. Councillors discussed the future of the newsletter with a new Chair of LCIS still being sought. The Clerk is now inadvertently doing most of the work co-ordinating production of the newsletter with Colin Harris continuing to edit and deliveries being undertaken by residents and councillors. Cllr Gibson had audited the last 3 months bank statement with no issues identified and the meeting thanked her and the Clerk for their work in this regard. A fallen wooden post from the planter at Tadgedale brook will be reported and replaced and continue to be inspected monthly together with the rolling programme to keep in good order. A large pot hole on the A53 by the speed sign will be reported by Cllr Swetman to Highways.

13/01/10 DATE OF NEXT MEETING

Monday 10th February at Loggerheads Community Fire Station

Meeting closed at 3.20pm

Signed:.....CHAIR