



LOGGERHEADS PARISH COUNCIL

Loggerheads Community Fire Station
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MINUTES OF MEETING HELD ON MONDAY 16th MARCH 2020 AT 7PM At Ashley Methodist Church

PRESENT: J Hodgkins (Chair)

D Coulson	S Fox
M Lee	L Gibson
R Claydon	J Friend
P Henshaw	D Swan
D Butterworth	G Sedgley
A Swetman	E Martin
H Roberts	J Vallings

B/Cllr B Panter

PUBLIC QUESTION TIME

There were 3 members of the public in attendance, representing the First Responders, and the Chair welcomed them to the meeting. One addressed Councillors in respect of agenda item 16/03/9 and raised issues including changes to training, vehicle livery and drugs that will come into effect on 1st April and asked for the Council's support to keep what is a valuable service in the rural area going which was introduced 16 years. The Chair thanked the members of the public for attending and explaining the position.

16/03/9 CHANGES TO FIRST RESPONDERS WORKING

The meeting agreed to take this item first to allow First Responders to hear the discussion. The meeting considered the update on changes to be introduced to the way the First Responders work from April 2020 and fundraising has already commenced. Cllr Sedgley had already referred the matter to Lord Crisp and he will ask the Government to respond. B/Cllr Panter is a member of the Health and Wellbeing Committee and will raise this with the Borough. On the proposal of Cllr Vallings and seconded by Cllr Sedgley the meeting resolved to pursue every possible avenue to support the First Responders.

16/03/1 APOLOGIES

R Salmons, P Chamberlain, B Dickson, B/C/Cllr P Northcott

16/03/2 DECLARATIONS OF PECUNIARY INTEREST

Cllr Friend agenda item 7(vii)(III).

Cllr Martin agenda item 7(i).

16/03/3 PLANNING

(i) The meeting considered the following applications and commented as noted:

Application No: 20/00083/FUL **Applicant:** Yardley Cross **Application:** Erection of 3 dwelling houses on site of existing 2 no. Green & Acorn Bungalows (resubmission of 19/00063/FUL) **Location:** Green Bungalow & Acorns Bungalow, Newcastle Road, Loggerheads

OBJECTION – Tree report is 3 years out of date, the site previously a brick works, green credentials unclear, and loss of amenity for neighbouring properties.

Application No: 20/00113/PLD **Applicant:** Mrs C Charnley **Application:** Application for a Lawful Development Certificate for a proposed use as a beauty salon **Location:** 6 St Johns Road, Ashley

NO OBJECTION

Application No: 20/00138/AGR **Applicant:** Mr T Reeves **Application:** Erection of an agricultural building **Location:** Rowney Farm, Market Drayton Road, Loggerheads

NO OBJECTION

Application No: 20/00169/FUL **Applicant:** Mr R Coupe **Application:** Proposed single storey extension **Location:** 2 Mount Pleasant, Loggerheads

NO OBJECTION

Application No: 20/00159/FUL **Applicant:** Plant Developments Ltd **Application:** Variation of condition 6 (hours of construction) planning permission 16/00866/DEEM4 for residential development for up to 55 homes, with associated landscaping and infrastructure **Location:** Land off Eccleshall Road, Loggerheads

OBJECTION – Request to work Monday to Saturday 8am to 6pm. Object to change for Saturday and request remains at 9am to 1pm.

Application No: 20/00158/REM **Applicant:** Plant Developments Ltd **Application:** Reserved matters application (appearance, landscaping, layout and scale) for residential development of 44 bungalows **Location:** Land off Eccleshall Road, Loggerheads

Comment that bungalows are welcomed, concern about the road safety of children and the need to restrict parking to residents only, OBJECTION to width of buffer zone, distance of houses to trees in woodland is less than Woodland Trust standard.

(ii) The meeting noted the following applications had been permitted:

Application No: 19/01019/FUL **Applicant:** Fenton Park Developments Ltd **Application:** Replacement dwelling **Location:** Rockwoods, Newcastle Road, Loggerheads

Application No: 20/00010/FUL **Applicant:** Mr L Shepherd **Application:** Demolition of existing conservatory, provision of new oak dining space and conversion of existing vacant room into a holiday let. **Location:** The White Lion, London Road, Knighton

Application No: 20/00049/FUL **Applicant:** Mrs Hill, Head Teacher **Application:** Rebuilding of an existing retaining wall due to partial collapse and new fencing and gates **Location:** St. Mary's Church of England Primary School, Church Lane, Mucklestone

16/03/4 MINUTES OF PREVIOUS MEETING

The meeting resolved that the Minutes of the meeting held on Monday 17th February 2020 be adopted and on the proposal of Cllr Coulson and seconded by Cllr Swetman that the Chair be authorised to sign them as a correct record of proceedings.

16/03/5 MATTERS ARISING FROM THE MINUTES

The meeting was updated that the requested sign had been erected at Hugo Way play area setting out what visitors can do there; the planning permission for the facilities at the Burntwood football pitch had been confirmed and Loggerheads Football Club had affirmed they will implement the plans and will start fundraising; the crossing patrol in Loggerheads is back and a second applicant has come forward; the feasibility study for a potential pedestrian crossing remains outstanding; Police seized 10 quad bikes at the quarry recently; the application to make Loggerheads Community Fire Station an Asset of Community Value was returned by NuLBC with a request to contact the asset owner who has a PFI contract for 11 fire stations, including Loggerheads and to confirm if application should proceed. Advice from SPCA for application to continue and will not be withdrawn.

16/03/6 REPORTS

6.1 County Councillor's Report – No update

6.2 Borough Councillors' Reports – B/Cllr Panter reported a number of meetings had been cancelled due to the coronavirus together with the AGM and elections. As Armed Forces Covenant Champion he had attended the funeral of a Burma Star veteran aged 100 and the Burma Star flag was present in his honour. The planning application at Birks Drive had been called in and will be considered at the end of the month.

16/03/7 FINANCIAL MATTERS

(i) ACCOUNTS FOR APPROVAL

On the proposal of Cllr Hodgkins, seconded by Cllr Swetman, the meeting resolved that the following invoices be paid:

Date	Details	Amount	Approved
15/02/2020	Carrera Website Hosting – February 2020	£52.00	BACS
25/03/2020	K Watkins Clerk Salary March 2020	£1,102.00	BACS
25/03/2020	K Watkins – expenses March 2020	£4.50	BACS
01/03/2020	R Latham – February 2020	£109.56	BACS
29/02/2020	P Martin – play area inspection February 2020	£150.00	BACS
16/03/2020	BT – Phone/Internet	£59.99	DD
17/02/2020	Staffordshire Parish Council's Association – Councillor training course	£20.00	BACS
14/03/2020	LeasePlan – lease of Mini Bus March 2020	£546.60	DD
28/02/2020	New Era Printing – Newsletter February edition	£318.00	BACS

28/02/2020	New Era Printing – Communication survey	£288.00	BACS
20/02/2020	G E Martin – grit bins filling	£162.50	BACS
09/03/2020	Amazon – Poo spray	£28.72	Card
14/03/2020	Three Shires – Tree Services	£420.00	BACS
16/03/2020	Steeles Mobile Valeting – minibus	£50.00	BACS
31/03/2020	HMRC – Tax & NI Q4 2019/2020	£538.33	Cheque

(ii) INCOME AND EXPENDITURE ACCOUNT

An up-dated income and expenditure account for the month ending 29th February 2020 was noted.

(iii) STAFFORDSHIRE PARISH COUNCIL ASSOCIATION SUBSCRIPTION

The meeting considered the recommendation of the Finance Committee with respect to the renewal of the SPCA annual subscription at a cost of £545.00 and on the proposal of Cllr Swetman and seconded by Cllr Coulson resolved to proceed.

(iv) PARISH GROUNDS MAINTENANCE CONTRACT

The meeting was informed that 4 tenders were received for the Council's grounds maintenance contract, opened by the Clerk and Cllr Swan, and on the proposal of Cllr Swetman and seconded by Cllr Hodgkins the meeting agreed to re appoint Perennial Landscapes from 1st April 2020 based on the cost of the tender.

(v) RENEWAL OF ACCOUNTS SOFTWARE LICENSE

The meeting considered the recommendation of the Finance Committee with respect to the renewal of the annual license for the accounts software at £283 plus VAT and on the proposal of Cllr Coulson and seconded by Cllr Swetman resolved to proceed.

(vi) INSURANCE RENEWAL

The meeting noted the renewal of the Council's annual insurance under the existing 2 year agreement at a cost of £774.05 and on the proposal of Cllr Coulson and seconded by Cllr Swetman resolved to proceed.

(vii) GRANTS

The meeting considered the recommendation of the Finance Committee with respect to:-

(I) the grant application under s137 from Ashley Methodist Church for a contribution towards a new audio visual system at £4,000.00 and a replacement organ at £3,000.00 – £4000.00 and noted the application had been withdrawn.

(II) a grant application under s137 from Loggerheads Pickers and Planters for plants for flower baskets and bedding plants for Loggerheads village centre and to plant up the relocated beacon for £689.00 and on the proposal of Cllr Coulson and seconded by Cllr Swetman resolved to proceed.

(III) a grant application under s137 from Knighton Village Hall for a contribution to roof repairs of £2000.00 and on the proposal of Cllr Swetman and seconded by Cllr Hodgkins resolved to proceed.

(viii) TREE WORK AT HEATH GROVE

The meeting considered the recommendation of the Finance Committee regarding tree work needed at Heath grove at a cost of £420.00 and on the proposal of Cllr Coulson and seconded by Cllr Swetman resolved to proceed.

7a CORONAVIRUS – PROPOSED AMENDMENT TO FINANCIAL REGULATIONS TO ALLOW PAYMENTS AND EMERGENCY WORK TO CONTINUE IF COUNCIL MEETINGS ARE SUSPENDED

The meeting considered an amendment to Financial Regulations to remove the limit for authorisation by the Clerk of emergency expenditure (or increase the limit) and to authorise that the Clerk pay the following regular and contracted payments: Clerk and Assistant Clerk salaries, National Insurance & tax, payroll, telephone, internet, grounds maintenance, playground inspection, minibuss lease, minibuss fuel and valet, and newsletter to allow the Council to continue to operate if meetings are suspended. On the proposal of Cllr Coulson and seconded by Cllr Swan the meeting resolved to remove the current £800.00 limit for emergency expenditure, and to authorise the payment of the regular and contracted payments as detailed in this agenda item, with the Clerk and Assistant Clerk salaries to be additionally authorised either by telephone or email by the Chair of the Finance Committee.

16/03/8 NOMINATIONS FOR CHAIR'S AWARD

The meeting considered if the Chair's Award introduced last year, would apply this year and resolved to proceed with Councillors putting forward any nominations to the next meeting.

16/03/10 UPDATE FROM OUTSIDE BODIES

Cllr Friend expressed thanks for the grant to Knighton Village Hall agreed this evening and advised in light of the current circumstances all fund raising events had been cancelled until further notice. Cllr Henshaw confirmed the remaining balance in the Youth Account (not related to the Parish Council account) had been distributed to 8 local groups and once all cheques have been cashed the account will be closed. Cllr Fox confirmed St Mary's School remains open and procedures had been put in place should any families need to self-isolate.

16/03/11 CORRESPONDENCE

A summary of correspondence received at the Parish Council office between 18th February 2020 and 16th March 2020 was noted including: from residents regarding use of dog poo spray and drainage issues on the A53.

16/02/12 MATTERS REQUIRING ATTENTION WITHIN THE PARISH

The following matters were considered: a rotten bench by the bus stop in Church Road; a fallen tree at Tadgedale Brook and slippage of the bank; flooding at Bearstone Lane by Knighton Farm and the county boundary; thanks to Colin Harris of Loggerheads Pickers and Planters for his continued efforts to clear litter from around the Parish; unsightly mess in field on Lower Road; support for the elderly and vulnerable in the community during the coronavirus outbreak and posters will be placed on noticeboards and around the Parish as well as the website asking residents to help others and be neighbourly; Cllr Friend, for whom this may be his final meeting, advised Councillors of his privilege in serving and wished Councillors good health and success for the future and the Chair thanked Cllr Friend for his service and wished him well in his forthcoming role as High Sheriff for Staffordshire.

16/03/13 DATE OF NEXT MEETINGS

To be confirmed subject to impact of the coronavirus.

Meeting closed at 8.15pm.

Signed:..... **CHAIR**