



LOGGERHEADS PARISH COUNCIL

Loggerheads Community Fire Station
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MINUTES OF PERSONNEL COMMITTEE MEETING HELD ON MONDAY 20th NOVEMBER AT 6PM

At Loggerheads Community Fire Station

PRESENT:

G Hughes	L Gibson (Chair)
E Martin	G Sedgley

1. APOLOGIES

B Hodgkins, S Fox, A Swetman

2. APPOINT CHAIR

Cllr Gibson was appointed as Chair of the meeting.

3. CLERK'S OBJECTIVES FOR 2016/17

The performance against the objectives set for the Clerk for 2016/17 was reviewed and all had been achieved. It was noted that the Neighbourhood Plan objectives had been later than planned but that was for reasons understood by the Council.

4. OBJECTIVES FOR CLERK FOR 2017/18

New objectives for the Clerk for 2017/18 were considered and agreed, relating to Neighbourhood Plan, managing work and assistance and organisation of the WW1 celebration in November 2018. The Councillors thanked the Clerk for her continued commitment and hard work for this Council.

5. REMUNERATION FOR 2018

In the Clerk's absence the Committee discussed a recommendation to Finance Committee for the Clerk's Remuneration from November 2017. The Clerk returned to the meeting and was informed it would be:

1. To move one increment on the pay scale from pay point 21 (£20,138) full time equivalent to 22 (£20,661 fte).
2. To continue with the hours worked at 100 a month. To be reviewed at end of Neighbourhood Plan.
3. A one-off ex gratia payment of £500.
4. To continue to pay for annual membership of the Society for Local Council Clerks.

A letter would be sent to Clerk to confirm when agreed by full Council.

6. ANY OTHER BUSINESS

It was requested that the Clerk record her hours for a week at intervals to demonstrate hours worked.

Meeting closed 6.45pm.

Signed.....
CHAIR