



# LOGGERHEADS PARISH COUNCIL

Loggerheads Community Fire Station, Market Drayton Road, Loggerheads,  
Shropshire, TF9 4EZ

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## MINUTES OF FINANCE COMMITTEE MEETING

Monday 9<sup>th</sup> September 2019 at 2pm – The Community Fire Station, Loggerheads

### PRESENT:

M Lee (Chair), J Vallings, A Swetman, D Swan, D Coulson, L Gibson, S Fox, J Hodgkins, B Dickson

### 09/09/1 APOLOGIES:

J Friend, R Salmons

### PLANNING

(i) The meeting considered the following applications and commented as noted:

**Application No:** 19/00648/PLD **Applicant:** Mr S Johnston **Application:** Application for a Lawful Development Certificate for a single storey rear extension and alterations **Location:** The Woodlands, Pinewood Drive, Loggerheads

NO OBJECTION

**Application No:** 19/00704/FUL **Applicant:** Mr & Mrs R Lee **Proposed Development:** (Amendments to approved 18/01008/FUL - Two storey extension and internal alterations) Formation of new openings slight increase in footprint of the east side and other minor revisions **Location:** Gardeners Cottage, Stoneyford, Market Drayton

NO OBJECTION

### FINANCE

#### 09/09/2 MINUTES OF THE PREVIOUS MEETING (5<sup>TH</sup> AUGUST 2019)

On the proposal of Cllr Coulson and seconded by Cllr Swetman the meeting resolved that the minutes of the meeting held on 5<sup>th</sup> August had been approved and were duly signed by Cllr Lee as a correct record of proceedings.

#### 09/09/3 INVOICES AND PAYMENTS FOR CONSIDERATION

On the proposal of Cllr Hodgkins and seconded by Cllr Fox the meeting resolved to recommend payment of the following invoices to full Council:

Date	Details	Amount	Approved
15/08/2019	Carrera Website Hosting – August 2019	£52.00	BACS
25/09/2019	K Watkins Clerk Salary September 2019	£1,045.48	BACS

25/09/2019	K Watkins – travel expenses Sept 2019	£4.50	BACS
01/09/2019	R Latham – August 2019	£141.93	BACS
July 2019	G Sedgley – travel expenses to Shropshire planning committee	£23.40	BACS
31/08/2019	P Martin – play area inspection August 2019	£210.00	BACS
03/08/2019	BT – Internet August 2019	£28.68	DD
14/09/2019	LeasePlan – lease of Mini Bus August 2019	£546.60	DD
31/08/2019	Perennial Landscapes parish maintenance Aug 19	£581.48	BACS
12/08/2019	Grooms gardening – football field routine maintenance	£115.00	BACS
23/08/2019	Steele’s Mobile Valeting – minibus valet	£50.00	BACS
04/09/2019	CDP printing – newsletter September 2019	£318.00	BACS
04/09/2019	Acer – Heath Grove holly	£300.00	BACS
29/08/19	NuLBC – replacement bins Ashley, Hugo Way and Tadedale	£1,258.40	BACS

#### **09/09/4 INCOME AND EXPENDITURE ACCOUNT**

An up-dated income and expenditure account for the month ending 31<sup>st</sup> August 2019 and income received of £99 for minibus was noted.

#### **09/09/5 ANNUAL PLAY AREA INSPECTION**

The meeting was updated the annual play area inspections had been undertaken and the reports are awaited, this would be considered at the next Finance meeting.

#### **09/09/6 HEATH GROVE TREES**

The meeting was updated there is a partially downed tree hanging dangerously over the path at Heath Grove and 2 oak trees, one with a dead branch and another needing a branch to be removed. The first step requires a Tree Preservation Order application and a supporting report from a tree consultant at a cost of £150.00 and then a quotation will be needed to do the necessary work on the trees. On the proposal of Cllr Swetman and seconded by Cllr Fox the meeting resolved to recommend the required action to full Council.

#### **09/09/7 FOOTBALL FIELD AND CLUB**

The meeting considered the proposal of the Open Spaces Working Group to:

1. Pay for extra work at £185.00 to reclaim the field and car park at the Burntwood to support the Football Club’s use of the field and on the proposal of Cllr Swetman and seconded by Cllr Hodgkins the meeting resolved to recommend the payment to full Council;
2. Submit a planning application to site a porta-cabin to provide changing facilities at the field in order to conform to FA requirements, estimated at £250.00 and on the proposal of Cllr Coulson and seconded by Cllr Swetman the meeting resolved to recommend the proposal to full Council. The meeting was updated residents at Pheasant Walk had reported increased traffic and requested a sign at the entrance to the Burntwood for 10mph be refitted and it was suggested an additional sign ‘Beware pedestrians’ would advise visiting football teams that the access is a walking route. The meeting resolved to recommend to full Council.

#### **09/09/8 CORRESPONDENCE AND CLERK’S REPORT**

The meeting was updated: an email from Staffordshire County Council had been received requesting support in advertising the need for foster carers and on the proposal of Cllr Swetman

and seconded by Cllr Coulson the meeting resolved to add the link to the Parish Council website; the Clerk reported Cllr Gibson had undertaken an audit of bank statements & payments and noted June payment to Autella minuted as £91.23 should have been £39.23 and the Clerk's pay for July recorded as £1,041.88 should have been £1,045.48. The Clerk and the meeting noted thanks to Cllr Gibson for her thorough audit; The Clerk will liaise with the existing gritting contractor to confirm the price for grit runs for 2019/20, check if grit stocks are sufficient and get the parish grit bins checked and report back next month; the noticeboard at Mucklestone Wood Lane is leaking and having previously been refurbished now needs to be removed or replaced. It was agreed that it would be replaced and the Clerk will get a quote; the British Legion silhouette soldier will be moved to Ashley Church later this month and remain there until after Armistice Day.

**09/09/9 DATE OF NEXT MEETING**

Monday 14<sup>th</sup> October at Loggerheads Community Fire Station

Meeting closed at 2.50pm

**Signed:.....CHAIR**