



## LOGGERHEADS PARISH COUNCIL

**Loggerheads Community Fire Station**  
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### **MINUTES OF MEETING HELD ON MONDAY 18<sup>th</sup> NOVEMBER 2019 AT 7PM** **At Loggerheads Community Fire Station**

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**PRESENT:** L Gibson (Vice-Chair in the Chair)

D Coulson	S Fox
P Chamberlain	M Lee
R Claydon	J Friend
R Salmons	P Henshaw
D Butterworth	G Sedgley
B Dickson	A Swetman
H Roberts	

#### **PUBLIC QUESTION TIME**

There were no members of the public in attendance.

The Chair welcomed PCSO Sarah Forrest to the meeting to address Councillors on current policing matters. She informed Councillors that the month to date had been quiet except for tools stolen from a van in Price Close and a disabled badge stolen in Lordsley, with no reports of anti-social behaviour. There had been a third serious collision on the A53 this year within a half mile stretch in addition to a number of less serious collisions that aren't reported involving cars waiting to turn right. Speedwatch regularly counts 750 vehicles passing through between 3 and 4pm during the week and there can be 800 vehicles during rush hour. All signage is compliant and as a busy through road not all drivers have local knowledge of the road. The Chair thanked PCSO Forrest for her update and she left the meeting.

#### **18/11/1 APOLOGIES**

J Hodgkins, J Vallings, E Martin, D Swan, B/C/Cllr P Northcott, B/Cllr B Panter

#### **18/11/2 DECLARATIONS OF PECUNIARY INTEREST**

Cllr Sedgley agenda item 18/11/8(iii)

#### **18/11/3 RESIGNATION OF COUNCILLOR**

The meeting noted the resignation of John Knight and the Clerk will write to thank him for his service and in particular for his contribution to the Neighbourhood Plan, setting up the parish minibus and researching and producing the Heritage Assets book. Cllr Claydon will

canvas local residents in the Tyrley Ward and the meeting will consider action to fill the vacancy at the January 2020 meeting.

#### **18/11/4 PLANNING**

(i) The meeting considered the following applications and commented as noted:

**Application No:** 19/00830/FUL **Applicant:** Mr S Johnston **Application:** Single storey rear extension **Location:** The Woodlands, Pinewood Drive, Loggerheads

NO OBJECTION

**Application No:** 19/00818/ADV **Applicant:** Star Pubs and Bars **Application:** 2no. fascia signs, new panels to existing freestanding hanging sign, various poster cases, sign written lettering, 2no. entrance signs and associated lighting **Location:** Loggerheads Hotel, Market Drayton Road Loggerheads

NO OBJECTION

**Application No:** 19/00750/FUL **Applicant:** Mr & Mrs O'Brien **Proposed Development:** Single storey rear extension to provide access to a ground floor bedroom and shower room. **Location:** 11 Springfield, Loggerheads

NO OBJECTION

**Application No:** 19/00895/FUL **Applicant:** Mr & Mrs Edge **Proposed Development:** Conversion of existing barn into 3 no dwellings, one for residential dwelling use, two for holiday let use. The proposals involve the careful modification and restoration of a building in the curtilage of a listed building, Manor House Farm **Location:** Manor House Farm, Park Lane, Ashley

TO BE REVIEWED, EXTENSION TO 9<sup>TH</sup> DECEMBER DEADLINE TO BE REQUESTED.

(ii) The meeting noted the following applications had been permitted by NuLBC:

**Application No:** 19/00620/FUL **Applicant:** Mr W & Mrs C Szwindowski **Application:** Proposed garage conversion and extension to form ancillary accommodation **Location:** Craigneigh, Pinewood Road, Ashley

**Application No:** 19/00628/FUL **Applicant:** Mr P and Mrs K Breslin **Proposed Development:** Proposed granny flat annexe extension to side and additional first floor lift to front elevation **Location:** 9 Kestrel Drive, Loggerheads

**Application No:** 19/00409/FUL **Applicant:** Elan Homes **Proposed Development:** Application to vary condition 2 of planning permission ref 18/00314/FUL (Erection of five residential dwellings, access and associated works) to incorporate revised landscape drawings **Location:** Land South of Mucklestone Road Loggerheads

(iii) The meeting noted the following application had been withdrawn:

**Application No:** 19/00705/FUL **Applicant:** Mr C & Mrs J Read **Application:** Change of use of existing agricultural building to dog kennels **Location:** Winnington Forge Farm, Willoughbridge Lane, Willoughbridge

### 18/11/5 MINUTES OF PREVIOUS MEETING

The meeting resolved that the Minutes of the meeting held on Monday 21<sup>st</sup> October 2019 be adopted and on the proposal of Cllr Coulson and seconded by Cllr Swetman that the Chair be authorised to sign them as a correct record of proceedings.

### 18/11/6 MATTERS ARISING FROM THE MINUTES

The meeting was updated the proposed new lease for the football field had been received with restrictions including to use as a football field only, for the ground to be improved and returned in better condition than it is now and to return the 'car park' to its' original surface. The proposed lease had been returned to NuLBC with a request for the proposed restrictions to be amended. The bio-diversity report for the planning application for the football field had been submitted. The maps to scale detailing where the containers were to be sited must be professionally produced and a quote of £150.00 plus VAT for 2 maps to scale and £40.00 plus VAT for a digital map was considered and on the proposal of Cllr Sedgley and seconded by Cllr Dickson the meeting resolved to proceed. Staffordshire County Council had acknowledged the feedback on the withdrawal of the telephone facility to report issues and confirmed residents must use the My Staffs App. Severn Trent had inspected the flooding at the B5026/B5415 junction and say it is due to run off from the surrounding fields. Cllr Friend, as one of the landowners, will have a look at it. Excess water on the A53 had been resolved; flooding and blocked drains on the Eccleshall Road remains and is being chased by C/Cllr Northcott.

### 18/11/7 REPORTS

7.1 County Councillor's Report – no update

7.2 Borough Councillors' Reports - B/Cllr Panter in his absence sent a report advising he had attended meetings on various issues including dementia, post-traumatic stress disorder, the RAF Association, the Locality Action Partnership together with the Remembrance Sunday commemoration at Ashley.

### 18/11/8 FINANCIAL MATTERS

#### (i) ACCOUNTS FOR APPROVAL

On the proposal of Cllr Coulson, seconded by Cllr Swetman, the meeting resolved that the following invoices be paid:

Date	Details	Amount	Approved
15/10/2019	Carrera Website Hosting – October 2019	£52.00	BACS
25/11/2019	K Watkins Clerk Salary November 2019	£1,377.48	BACS
25/11/2019	K Watkins – expenses Nov 2019	£8.75	BACS
04/11/2019	R Latham – October 2019	£154.38	BACS
30/10/2019	P Martin – play area inspection October 2019	£330.00	BACS
03/10/2019	BT – Internet October 2019	£28.68	DD
14/11/2019	LeasePlan – lease of Mini Bus October 2019	£546.60	DD
30/10/2019	Perennial Landscapes parish maintenance Oct 19	£581.48	BACS

21/10/2019	Grooms gardening – football field routine maintenance	£115.00	BACS
20/10/2019	Trentham Garden Centre – planters	£25.00	Card
31/10/19	GB Recruitment – DBS check	£20.40	BACS
4/11/2019	Red Kite Network Ltd – Ecological report	£240.00	BACS

#### **(ii) INCOME AND EXPENDITURE ACCOUNT**

An up-dated income and expenditure account for the month ending 31<sup>st</sup> October 2019 was noted. Going forward a section will be added to the summary to detail payments that are committed to but not yet issued together with a forecast spend for the year.

#### **(iii) GRANT APPLICATION**

The meeting considered the recommendation of the Finance Committee with regard to the application for a grant under Section 137 from St Mary's Primary School, Muckleston for £1,454.00 for Early Years play shop and on the proposal of Cllr Swetman and seconded by Cllr Coulson resolved to proceed.

#### **(iv) SPEED INDICATION DEVICES**

The meeting considered the recommendation of the Finance Committee with regard to an update on the proposal to purchase and locate additional Speed Indication Devices on the A53 between Tern Grove and mini-roundabout and on Eccleshall Road close to the school. On the proposal of Cllr Coulson and seconded by Cllr Sedgley the meeting resolved to purchase 2 Speed Indication Devices at a cost of £2,370.00 plus VAT each plus fitting at £220+ VAT each.

#### **(v) BROOM LEA MAINTENANCE**

The meeting considered the recommendation of the Finance Committee with regard to need to cut back the shrubs on council land at end of Broom Lea and on the proposal Cllr Swetman and seconded by Cllr Dickson resolved to proceed at a cost of £60.00 plus VAT.

#### **(vi) CAMPAIGN FOR MORE LOCAL CLEAN ENERGY**

The meeting considered the recommendation of the Finance Committee with regard to request to support this campaign by Power for People and resolved not to take part.

#### **18/11/9 PERSONNEL COMMITTEE – ANNUAL REVIEW FOR CLERK**

The meeting considered the recommendations of the Personnel Committee following the annual review and thanked the Clerk and Assistant Clerk for doing an excellent job. On the proposal of Cllr Swetman and seconded by Cllr Coulson the meeting resolved to continue the Clerks' hours at 100 per month and to move up to the next pay increment from 1 November 2019. On the proposal of Cllr Swetman and seconded by Cllr Coulson the meeting resolved to continue the Assistant Clerks' hours as now and to move up to the next pay increment from 1 April 2020.

#### **18/11/10 STAFFORDSHIRE RIGHTS OF WAY**

The meeting considered Staffordshire County Council's (SCC) activities regarding adopting public rights of way as all unrecorded footpaths and bridleways created before 1949 must be registered by the end of 2025 to claim these historical rights of way as set in the Countryside and Rights of Way Act 2000. Details of progress have been removed from SCC website and this is being queried. The Bennion Way is complete albeit not yet

on the map by SCC. Hollins Lane application had been acknowledged. The Clerk will write to ask what is being done to complete the registration.

#### **18/11/11 COMMUNITY MINIBUS**

Cllr Dickson volunteered to become the co-ordinator for the community minibus.

#### **18/11/12 WORKING GROUPS & OTHER**

To receive an update, if any, from the following Working Groups/Other:-

12.1 Village Halls & St Mary's School – Cllr Friend confirmed quotes are being sought to repair the fallen ceiling in the main hall at Knighton Village Hall and assistance to repair will be sought by way of a grant application. Continuing issues with condensation throughout the remainder of the building and barge and fascia boards that need replacing will be considered in a grant application with a timeline for completion. Cllr Fox reported St Mary's is working effectively after some staff changes and Ofsted are coming tomorrow to undertake their inspection.

12.2 Newcastle Rural Locality Action Partnership - The Clerk and Cllr Henshaw attended and reported that the Chair is undertaking the agenda and minutes following the withdrawal of administrative support by NuLBC. The meeting resolved to grant £350.00, from an account of £4,500.00, to Whitmore and District Active Living Group (similar to the Befrienders in Loggerheads). On the proposal of Cllr Swetman and seconded by Cllr Dickson the meeting resolved to apply for £1,000.00 from this fund towards the purchase of 2 SIDs by the school and on the A53. The roads have been swept and will be done once more before Christmas. The Chair of Whitmore Parish Council advised there is a significant amount of money available from HS2 for affected communities and the CIC will consider whether this could be utilised to support the project for a community facility in Loggerheads. Next meeting February 2020.

12.3 Communications Working Group – Cllr Henshaw will arrange a meeting to look at communication by various media across the parish.

#### **18/11/13 CORRESPONDENCE**

A summary of correspondence received at the Parish Council office between 22<sup>nd</sup> October 2019 and 18<sup>th</sup> November 2019 was noted including: an email from Whitmore Parish Council confirming the referendum on their Neighbourhood Plan will be held on 12<sup>th</sup> December; an invitation to Staffordshire Parish Councils Association AGM on 2<sup>nd</sup> December, 6.45pm in Stafford where the Police and Crime Commissioner will open the meeting and Cllr Sedgley will attend to represent the parish; an invitation to the Mayor's Civic Carol Service on 22<sup>nd</sup> December and an invitation to meet the company commissioned by NuLBC to review their Playing Pitch Strategy at the football pitch will be attended by Cllrs Swetman and Coulson.

#### **18/11/14 MATTERS REQUIRING ATTENTION WITHIN THE PARISH**

The following matters were considered: the school crossings have been reassessed from low to medium risk by Highways and Cllr Northcott has been asked to escalate the need for supply cover which is intermittent; write to the chief fire officer to address Cllrs concerns about low crewing levels at Loggerheads Community Fire Station and offer support; consider the parish laying a wreath at next year's Remembrance Sunday event, to be an agenda item in September 2020; following The Times ranking Loggerheads and Hales loop 4<sup>th</sup> in its UK Top 20 best autumn walks Goldstone Hotel has put a leaflet in every bedroom.

**18/11/15 DATE OF NEXT MEETINGS**

Monday 16<sup>th</sup> December 7pm at Loggerheads Fire Station.

Meeting closed at 8.40pm.

Signed:..... **CHAIR**