



## LOGGERHEADS PARISH COUNCIL

Loggerheads Community Fire Station, Market Drayton Road, Loggerheads,  
Shropshire, TF9 4EZ

Telephone: 01630 673426 Email: [loggerheadspc@btconnect.com](mailto:loggerheadspc@btconnect.com)

### MINUTES OF FINANCE COMMITTEE MEETING

Monday 10<sup>th</sup> June 2019 at 2pm – The Community Fire Station, Loggerheads

#### PRESENT:

M Lee (Chair), J Vallings, A Swetman, D Swan, J Hodgkins, D Coulson, S Fox, R Salmons,  
B Dickson

#### 10/06/1 APOLOGIES:

L Gibson, J Friend

#### PLANNING

(i) The meeting considered the following applications and commented as noted:

**Application No:** 19/00409/FUL **Applicant:** Elan Homes Proposed Development: **Application**  
to vary condition 2 of planning permission ref 18/00314/FUL (Erection of five residential  
dwellings, access and associated works) to incorporate revised landscape drawings **Location:**  
Land South of Mucklestone Road Loggerheads

NO OBJECTION subject to replacement of the hedge.

**Application No:** 19/00445/FUL **Applicant:** Mr A Veitch **Application** Classic steel framed  
agricultural barn, 18m x 9m, with a cement roof, timber cladding from the eaves down to 2m  
above ground level, with a sand faced red multi brick up to 2m **Location:** 127/128 Jug Bank,  
Ashley

Refer to full Council when application reviewed

(ii) The meeting noted the following applications had been permitted by NuLBC:

**Application No:** 19/00234/FUL **Applicant:** Miss G Stanier **Proposed Development:**  
Erection of a dwelling and additional access **Location:** Land at Halcyon, Tower Road, Ashley

**Application No:** 19/00245/FUL **Applicant:** Mr J Law **Proposed Development:** Side  
extension to form garage. **Location:** 81 Church Road, Ashley

**Application No:** 19/00260/REM **Applicant:** Mr N Walton **Proposed Development:** Reserved  
matters application (appearance, landscaping, layout and scale) for the erection of 1 no.  
dwellings pursuant to outline consent 16/01107/OUT **Location:** Land adjoining Selbourne,  
Pinewood Road, Ashley

## APPOINTMENT OF CHAIR

### Chairman

It was proposed by Cllr Fox and seconded by Cllr Hodgkins that Cllr Vallings be elected as Chair of the Finance Committee. It was proposed by Cllr Swetman and seconded by Cllr Swan that Cllr Lee be elected as Chair of the Finance Committee. A vote was held and Cllr Lee was elected as Chair of the Finance Committee. The Clerk thanked Cllr Vallings for his service as Chair.

## FINANCE

### 10/06/2 MINUTES OF THE PREVIOUS MEETING (13<sup>TH</sup> MAY 2019)

It was noted that the minutes of the meeting held on 13<sup>th</sup> May had been approved and were duly signed by Cllr Lee as a correct record of proceedings.

### 10/06/3 INVOICES AND PAYMENTS FOR CONSIDERATION

It was agreed to recommend to the full Council the payment of the following invoices:

Date	Details	Amount	Approved
15/05/2019	Carrera Website Hosting – May 2019	£52.00	BACS
25/06/2019	K Watkins Clerk Salary June 2019	£1,041.88	BACS
25/06/2019	K Watkins – Expenses June 2019	£6.53	BACS
03/06/2019	R Latham – May 2019	£141.93	BACS
31/05/2019	P Martin – play area inspection May 2019	£250.00	BACS
03/06/2019	BT – Internet June 2019	£28.68	DD
01/06/2019	LeasePlan – lease of Mini Bus June 2019	£546.60	DD
31/05/2019	Fuelgenie fuel minibus	£81.10	DD
23/05/2019	Ashley WI – refreshments annual meeting	£30.00	Cash
31/05/2019	Perennial Landscapes parish maintenance May 19	£581.48	BACS
17/06/2019	Staffordshire County Council – lease allotments	£550.00	BACS
24/05/2019	Cassart – dog poo spray	£29.75	Card
23/05/2019	CDP printing – newsletter June 2019	£318.00	BACS
22/05/2019	Staffordshire Parish Councils Association – new councillor training	£20.00	BACS
31/05/2019	Staffordshire County Council – Land transfer for Hugo Way	£40.00	BACS
24/01/2019	BT – Telephone Jan – Mar 2019	£118.50	DD

### 10/06/4 INCOME AND EXPENDITURE ACCOUNT

An up-dated income and expenditure account for the month ending 31<sup>st</sup> May 2019 was noted. Cllr Vallings updated the meeting that he had visited the Leek United Building Society to implement the Investment Strategy Policy agreed by full Council at May's meeting and the process is progressing. Interest will be paid annually and affirmatory notice will be required to roll over the principal and interest at the end of year 1 if the investment is to continue. On the proposal of Cllr Swetman and seconded by Cllr Dickson the meeting resolved to recommend the principal investment of £20,000.00 plus accrued interest be rolled over at the end of year 1 and beyond to full Council until a change in investment strategy is decided as a future date. The Clerk reported Cllr Gibson had undertaken an audit of bank statements & payments up to the end of May 2019. For clarity the purchase of dog poo signs recorded at £375.00 should have included VAT, which had been reclaimed, at a total cost of £450.00; BT Telephone bill for

January to March 2019 paid by direct debit at £118.50 was omitted from the March agenda; payment to Hirebase on 31<sup>st</sup> October 2018 for rental of the security fence at Bell Orchard in October was recorded as £140.00 and should have been £114.00. Cllr Coulson noted thanks to Cllr Gibson for her thorough audit.

#### **10/06/5 INCOME**

Income from LCIS for share of newsletter cost of £159.00 and from AEDONATE for refund for part cost of installation of defibrillator cabinet at fire station for £58.75 was noted.

#### **16/06/6 GRANT APPLICATION**

The meeting considered a grant application from Bloom In Ashley for the replacement of 12 worn wooden tubs used for planting in Ashley for £480.00. On the proposal of Cllr Swetman and seconded by Cllr Salmons it was resolved to recommend the application be accepted to full Council.

#### **10/06/7 UPDATE ON GRASS CUTTING OF VERGES IN LOGGERHEADS**

The meeting was updated that Staffordshire County Council had confirmed their responsibility for cutting the grass on verges in Loggerheads and Ashley and provided a timetable to complete this once a month. The Clerk would continue to monitor the cutting and it was agreed that no further action would be taken at this time.

#### **10/06/8 KNIGHTON**

The meeting considered the potential work required at the field in Knighton known as Village Hall car park, held on a 125 year lease and allows for parking in respect of 12 events at the Hall per year. Knighton Ward Councillors Friend, Sedgley and Vallings had considered how it could best be used as it is not currently able to be used for the purpose it was intended of parking. The gradient of the ramp to enter the car park currently makes it unusable as a car park and visitors to the village hall currently park on the verges or with kind permission on land owned by a nearby resident. Resolution of the parking issue would potentially encourage more use of Knighton Village Hall. It was agreed that the Ward Councillors would work together to obtain quotes to improve access to this space including to reduce the gradient of the ramp, re-fence where needed, make reductions to the hedge to make it more visible and install lighting to aid users, and consider the feasibility and cost of the installation of water to enable use as allotments. This would be brought to a future meeting.

#### **10/06/9 MEETING IN JULY**

The meeting considered the cancellation of the full Council meeting and the payment of invoices in July as the Parish Clerk is on holiday between the 9<sup>th</sup> and 28<sup>th</sup> July. On the proposal of Cllr Swetman and seconded by Cllr Salmons the meeting resolved to recommend to full Council that the meeting in July be cancelled with invoices and payments being authorised for payment at the Finance Committee meeting on 8<sup>th</sup> July 2019.

#### **10/06/10 DATA PROTECTION OFFICER**

The meeting considered the County Council's latest offer of the provision of a Data Protection Officer and on the proposal of Cllr Swetman and seconded by Cllr Coulson the meeting resolved to recommend full Council to continue as now with the Clerk nominated as the Data Protection Officer.

**10/06/11 DOUGLAS MACMILLAN HOSPICE DONATION**

The meeting considered making a donation to the Douglas Macmillan Hospice and on the proposal of Cllr Swan and seconded by Cllr Salmons resolved to recommend a donation of £100.00 to full Council.

**10/06/12 FULL PARISH COUNCIL MEETING: 20<sup>th</sup> MAY 2019**

The meeting noted the minutes of the meeting held on 20<sup>th</sup> May are unconfirmed.

**10/06/13 ANY OTHER BUSINESS**

The meeting was updated: concern at the volume and speed of traffic through Knighton was noted and Speedwatch volunteers are operating in Knighton at least once a week. No Safer Roads Grants are available at present however it was agreed that the Council would prioritise an application for funding for a Speed Indication Sign for Knighton when applications were expected to reopen in August; The Speed watch sign entering Loggerheads on the A53 from Market Drayton is overgrown, Clerk to organise it being cutback; Cllr Dickson is to campaign for a Pelican crossing in Loggerheads with a petition to Staffordshire County Council and is contacting local media; a licence to pass under the disused railway bridge at Knighton walkway via private land owned by a Pipegate resident had been obtained by the council and land owner from the Transport Minister. The next step is to draw up a formal agreement through a solicitor between the Council and the landowner to ensure access across the private land to reach the bridge and walkway will remain in place in the event the property is sold at a future date. A quote for costs will be sought; on the proposal of Cllr Hodgkins and seconded by Cllr Fox the meeting resolved to recommend to full Council the renewal of annual membership of the Shropshire Union Canal Society at a cost of £25.00; on the proposal of Cllr Hodgkins and seconded by Cllr Salmons the meeting resolved to recommend the purchase of 6 litter bag hoops at a cost of £9.00 each to be used by the volunteer litter pickers, subject to a response from Newcastle under Lyme Borough Council about the provision of same; signage near Wesleyan Road for Lordsley and the footpath had been flattened by a vehicle on Saturday evening; the speed sign at Hookgate is only a speed indication device, not a camera; work had started on the clock at Mucklestone Church; Hugo Meynell School is said to be full and the Clerk will write to the Head to clarify.

**10/06/14 DATE OF NEXT MEETING**

Monday 8<sup>th</sup> July at Loggerheads Community Fire Station

Meeting closed at 3.20pm

**Signed:.....CHAIR**