



LOGGERHEADS PARISH COUNCIL

Loggerheads Community Fire Station, Market Drayton Road, Loggerheads,
Shropshire, TF9 4EZ

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MINUTES OF FINANCE COMMITTEE MEETING

Monday 13th May 2019 at 2pm – The Community Fire Station, Loggerheads

PRESENT:

J Vallings (Chair), A Swetman, D Swan, J Hodgkins, D Coulson, S Fox, M Lee, R Salmons

13/05/1 APOLOGIES:

L Gibson, J Knight, J Friend

PLANNING

The meeting considered the following applications and commented as noted:

Application No: 19/00300/FUL **Applicant:** Miss G Stanier **Proposed Development:** Application to vary condition 2 of planning application 18/00601/FUL to amend proposed floor plans and elevations **Location:** Halcyon, Tower Road, Ashley

NO OBJECTION

Application No: 19/00296/FUL **Applicant:** Mr A and Mrs L Harrison **Proposed Development:** Proposed single storey extension to front of existing dwelling following demolition of glazed conservatory **Location:** Long Eaves, Gravelly Hill, Ashley

NO OBJECTION

Application No: 19/00285/FUL **Applicant:** Star Pubs & Bars **Proposed Development:** New timber posts to hold festoon lighting to beer garden. New timber pergola to rear **Location:** Loggerheads Hotel, Market Drayton Road, Loggerheads

NO OBJECTION

Application No: 19/00260/REM **Applicant:** Mr N Walton **Proposed Development:** Reserved matters application (appearance, landscaping, layout and scale) for the erection of 1 no. dwellings pursuant to outline consent 16/01107/OUT **Location:** Land adjoining Selbourne, Pinewood Road, Ashley

NO OBJECTION

Application No: 19/00353/FUL **Applicant:** Mr & Mrs Simpson **Proposed Development:** Rear dormer extension **Location:** 5 Queen Margaret's Road, Loggerheads

NO OBJECTION

Application No: 19/00332/FUL **Applicant:** D & T Clee, J Wilson & M Lee **Proposed Development:** Change of use of the land for the siting of caravans for residential purposes for 4 no. gypsy pitches with facilitating development (Hard standing, package treatment plant, utility blocks) **Location:** Blackbrook Nursery, Newcastle Road, Baldwins Gate

OBJECTION – The site is not in a sustainable location, the proposed access direct on to the A53 is at a dangerous point and the application does not comply with Borough Policy CSP7.

(ii) The meeting noted the following applications had been permitted by NuLBC:

Application No: 19/00150/FUL **Applicant:** Mr V Simpson **Proposed Development:** Extension to existing garage and link to main dwelling including previously approved two storey side extension with first floor link to provide granny annexe (permission 18/00057/FUL) **Location:** 4 Woodpecker View, The Burntwood, Loggerheads

Application No: 19/00100/FUL **Applicant:** Mr A & Mrs N Simpson **Proposed Development:** Detached dwelling, detached garage, stable block, manege and vehicular site access: Re-submission of Planning Application 18/00813/FUL (Withdrawn 14th December 2018) incorporating Amendments to Planning Permission 15/00898/FUL **Location:** 178 Lower Road, Ashley

(iii) The meeting noted the following application had been withdrawn:

Application No: 19/00079/FUL **Applicant:** Mrs Thomas **Proposed Development:** Proposed annexe building to The Crescent **Location:** The Crescent, Pinewood Drive, Loggerheads

FINANCE

13/05/2 MINUTES OF THE PREVIOUS MEETING (8TH APRIL 2019)

It was noted that the minutes of the meeting held on 8th April had been approved and were duly signed by Cllr Vallings as a correct record of proceedings.

13/05/3 INVOICES AND PAYMENTS FOR CONSIDERATION

It was agreed to recommend to the full Council the payment of the following invoices:

Date	Details	Amount	Approved
15/04/2019	Carrera Website Hosting – April 2019	£52.00	BACS
25/05/2019	K Watkins Clerk Salary May 2019	£1,041.88	BACS
25/05/2019	K Watkins – Expenses May 2019	£28.26	BACS
06/05/2019	R Latham – April 2019	£131.97	BACS
30/04/2019	P Martin – play area inspection April 2019	£250.00	BACS
03/05/2019	BT – Internet May 2019	£28.68	DD
01/05/2019	LeasePlan – lease of Mini Bus May 2019	£546.60	DD
01/05/2019	Wickes – bark Bell Orchard	£360.00	Card

15/05/2019	Loggerheads Voluntary Car Scheme Co-ordinator	£500.00	BACS
30/04/2019	Perennial Landscapes parish maintenance April 19	£569.48	BACS
02/05/2019	Chairs Community Service Award	£100.00	Cash
05/05/2019	Grooms Gardening – Football field area	£115.00	BACS
16/04/2019	BT – Telephone Q1 2019	£112.38	DD
15/04/2019	C Heelis – internal auditor 2018/19	£87.50	BACS
01/05/2019	Information Commissioners Office – renewal of registration	£40.00	BACS
04/05/2019	Venture Business Ltd – Walks leaflets	£432.00	BACS
11/05/2019	In Your Face – Signs for Hugo Way	£40.00	Card

13/05/4 INCOME AND EXPENDITURE ACCOUNT

An up-dated income and expenditure account for the month ending 30th April 2019 was noted.

13/05/5 INVESTMENT STRATEGY

The meeting considered the investment strategy for 2019/20 and on the proposal of Cllr Swetman, seconded by Cllr Fox, subject to amending the policy date from 18/19 to 19/20 and the amount on page 2 to be invested from £10,000.00 to £20,000.00, the meeting resolved to recommend the Investment Strategy Policy to full Council.

13/05/6 INTERNAL AND EXTERNAL AUDIT 2018/19

The meeting noted the internal audit outcome for 2018/19 and confirmed the accounts for submission to the full Council for signing prior to submission to the external auditor.

13/05/7 INFORMATION COMMISSIONERS OFFICE DATA PROTECTION RENEWAL

The meeting approved the renewal of the GDPR fee for 2019/20 of £40.00.

13/05/8 BIN REPLACEMENT IN LOGGERHEADS

The meeting was updated Newcastle under Lyme Borough Council had completed their rubbish and dog bin review and did not intend to make any changes to bins or collection at this time. On request they quoted £1,048.00 plus VAT to replace and fit 3 worn metal bins in Loggerheads with plastic ones as part of a rolling programme to replace those bins that are in a poor state. On the proposal of Cllr Swetman and seconded by Cllr Hodgkins it was resolved to recommend to full Council.

13/05/9 GRANT APPLICATION

The meeting considered an application under section 137 from Shropshire and Staffordshire Theatre Company for £850.00 for costumes, set backdrops and programmes/publicity costs. Further information supplied confirmed a grant from the Co-op Local Community Fund had been sought, parish children make up 80% of those taking part and weekly income from the children is held in cash, currently £150.00 and is not shown on the bank statements. On the proposal of Cllr Vallings and seconded by Cllr Coulson, with no contribution from the theatre company towards the costs, the meeting resolved to recommend full Council do not support this application.

13/05/10 BARK FOR BELL ORCHARD

The meeting confirmed the replacement of bark at Bell Orchard play area.

13/05/11 PAYMENT FOR LOGGERHEADS VOLUNTARY CAR SCHEME COORDINATOR

On the proposal of Cllr Swetman and seconded by Cllr Hodgkins the meeting resolved to recommend full Council confirm an annual payment to the LCVS co-ordinator of £500.00.

13/05/12 GRASS CUTTING AT KNIGHTON & LOGGERHEADS VILLAGE CENTRE

It had come to the Clerk's attention that the land at Knighton leased by the PC from the County Council, known as the Village Hall Car Park includes the grass verge between the hedge and the road. This had not previously been included in the maintenance contract. The meeting considered a quote of £10.00 per month to add this verge to the contract and on the proposal of Cllr Lee and seconded by Cllr Fox the meeting resolved to recommend to full Council that this be added to the maintenance contract. The meeting was updated Staffordshire County Council was responsible for verge cutting in Loggerheads village centre. Complaints had been received from residents and the Clerk had been attempting to find out from the Council when they would come to do the first cut and what the schedule would be for the year. The meeting considered how to proceed. The grass was being cut for the first time during the meeting. A schedule of works would continue to be requested from SCC, on receipt of which the parish will consider how best to cover any shortfall.

13/05/13 PLAY AREA INSPECTION COSTS

The meeting considered the weekly fee for the play area inspection in the parish currently £40.00 which had been unchanged for at least 5 years. On the proposal of Cllr Swetman and seconded by Cllr Hodgkins the meeting resolved to recommend an increase to £50.00 per inspection to full Council.

13/05/14 CLERK'S PAY CORRECTION TO APRIL 2019

The meeting noted the correct pay for the Clerk for April 2019 was £1,042.08 and not £990.02 as reported in April's minutes.

13/05/15 DEFIBRILLATOR BOX AT LOGGERHEADS FIRE STATION

The meeting was updated that the current metal box that holds the defibrillator on the wall of the fire station had rusted and needed to be replaced. The company which supplied the equipment, AEDDonate, has since ceased using metal boxes and as a gesture will supply a new box costing £575.00 for free. Installation costs £117.50, for which they have secured a commitment of half payment from the Safer Communities CIC who are affiliated with Staffordshire Fire and Rescue Service. On the proposal of Cllr Swetman and seconded by Cllr Fox the meeting resolved to recommend payment of £58.75 in respect of the remaining half of the cost of installation to full Council.

13/05/16 FULL PARISH COUNCIL MEETING: 15th APRIL 2019

The meeting noted the minutes of the meeting held on 15th April are unconfirmed.

13/05/17 ANY OTHER BUSINESS

The meeting was updated an invoice for £600.00 had been issued to the Loggerheads Allotment Association to cover the cost of the lease to Staffordshire County Council. The Clerk has written to the County with regards to an extension to the lease which expires in June 2019. Despite a positive visit from NuLBC in respect of the proposed Ashley Heath Conservation Area the report by the Conservation Officer to the Borough's Conservation Working Group recommended that the application be declined as there are no historic buildings remaining on the Heath. B/Cllr Panter had attended the working party meeting and they had agreed to pen a decision and seek more information from the Parish Council. There was a policy in the 1995

Local Plan to protect Ashley and Whitmore Heaths and Guy Benson at NuLBC had suggested a case be submitted to add this as a protected area. This is on the agenda for the full council to provide an update.

13/05/18 DATE OF NEXT MEETING

Monday 10th June at Loggerheads Community Fire Station

Meeting closed at 3.05pm

Signed:.....CHAIR