



LOGGERHEADS PARISH COUNCIL

Loggerheads Community Fire Station, Market Drayton Road, Loggerheads,
Shropshire, TF9 4EZ

Telephone: 01630 673426 Email: loggerheadspc@btconnect.com

MINUTES OF FINANCE COMMITTEE MEETING

Monday 8th April 2019 at 2pm – The Community Fire Station, Loggerheads

PRESENT:

J Vallings (Chair), A Swetman, J Knight, D Swan, J Hodgkins, J Friend, D Coulson, S Fox,
L Gibson

08/04/1 APOLOGIES:

K Bennett, R Salmons, M Lee

PLANNING

The meeting considered the following applications and commented as noted:

Application No: 19/00180/REM **Applicant:** Miss J Whittaker **Proposed Development:**
Details of the access, appearance, landscaping, layout and scale for the construction of a single
dwelling house on garden plot **Location:** Land off Doctors Bank Rear of The Steps, Church
Road, Ashley

NO OBJECTION

Application No: 19/00245/FUL **Applicant:** Mr J Law **Proposed Development:** Side
extension to form garage **Location:** 81 Church Road, Ashley

NO OBJECTION

Application No: 19/00219/FUL **Applicant:** Mr P and Mrs K Breslin **Proposed Development:**
Proposed granny flat annexe extension to rear and additional first floor lift to front elevation
Location: 9 Kestrel Drive, Loggerheads

NO OBJECTION

Application No: 19/00234/FUL **Applicant:** Miss G Stanier **Proposed Development:**
Erection of a dwelling and additional access **Location:** Land at Halcyon, Tower Road, Ashley

NO OBJECTION

(ii) The meeting noted the following applications had been permitted by NuLBC:

Application No: 17/00991/OUT **Applicant:** Aspire Housing **Proposed Development:** Demolition of existing obsolete domestic garages and construction of a new detached dwelling
Location: Land adjoining 27 Esselie Avenue, Ashley

Application No: 19/00068/FUL **Applicant:** Mr M Venables **Proposed Development:** First floor & single storey side extensions, replacement detached garage with new boundary treatment including approval for existing boundary fence **Location:** 2 Tern Grove Loggerheads.

(iii) The meeting noted the following application had been refused:

Application No: 19/00082/OUT **Applicant:** Fenton Park Developments Ltd **Proposed Development:** Demolition of house and erection of 2 dwellings (resubmission of 18/00194/OUT) **Location:** Rockwoods, Newcastle Road, Loggerheads

(iv) The meeting noted the following application had been withdrawn:

Application No: 19/00063/FUL **Applicant:** Yardley Cross **Proposed Development:** Erection of 3 dwelling houses on site of existing 2no. Green and Acorn Bungalows **Location:** Green Bungalow & Acorn Bungalow, Newcastle Road, Loggerheads

(v) The meeting considered the following application to Shropshire County Council and commented as noted:

Application No: 19/01154/FUL **Applicant:** Merlott Chitty Farms **Proposed Development:** Erection of a free range egg laying unit and associated feed bins, hardstandings and new highway access (resubmission of 18/04555/FUL) **Location:** To the north of Betton, Market Drayton

Refer to full Council, Cllr Friend declared an interest.

FINANCE

08/04/2 MINUTES OF THE PREVIOUS MEETING (14TH MARCH 2019)

It was noted that the minutes of the meeting held on 14th March had been approved and were duly signed by Cllr Vallings as a correct record of proceedings.

08/04/3 INVOICES AND PAYMENTS FOR CONSIDERATION

It was agreed to recommend to the full Council the payment of the following invoices:

Date	Details	Amount	Approved
15/03/2019	Carrera Website Hosting – March 2019	£52.00	BACS
25/04/2019	K Watkins Clerk Salary April 2019	£990.02	BACS
25/03/2019	K Watkins – Mileage April 2019	£13.50	BACS
31/03/2019	R Latham – March 2019	£133.28	BACS
31/03/2019	P Martin – play area inspection March 2019	£250.00	BACS
03/04/2019	BT – Internet April 2019	£28.68	DD
01/04/2019	LeasePlan – lease of Mini Bus April 2019	£546.60	DD

14/03/2019	Fuelgenie – fuel minibus	£78.54	DD
29/03/2019	Autela Group Ltd – payroll Q4	£57.00	BACS
18/03/2019	Staffordshire Parish Councils Association– training new Councillor	£20.00	BACS
02/04/2019	Wickes – bark for play areas	£184.00	Card
05/04/2019	Grooms Gardening – Football field area	£115.00	BACS

08/04/4 INCOME AND EXPENDITURE ACCOUNT

An up-dated income and expenditure account for the month ending 31st March 2019 was noted.

08/04/5 INCOME

Income of: £279.00 for minibus use; interest of £90.95 on Leek Building Society Account; £60.00 from Ashley Bowling Club for carriage for equipment purchased by grant; VAT reclaim October to March 2019 of £2,520.32; Western Power for wayleave £15.19 was noted.

08/04/6 RISK ASSESSMENT 2019/20

The meeting considered and resolved to recommend to full Council the updated risk assessment for 2019/20 to include Loggerheads Voluntary Car Scheme.

08/04/7 ASSET REGISTER 2019/20

The meeting considered and resolved to recommend to the full Council the updated asset register for 2019/20 including the valuation of land at £1.00 and asset purchase costs being used instead of replacement costs as noted in last year's external audit. The future cost of audit was raised and a report will be prepared for a future meeting on proposed costs.

08/04/8 FINANCIAL REGULATIONS 2019/20

The meeting considered and resolved to recommend to the full Council carrying forward financial regulations for 2019/20 with no changes.

08/04/9 STANDING ORDERS 2019/20

The meeting considered and resolved to recommend to the full Council carrying forward Standing Orders for 2019/20 with no changes.

08/04/10 SAFEGUARDING POLICY

The meeting considered and resolved to recommend to the full Council adopting the proposed Safeguarding Policy.

08/04/11 RENEWAL OF FINANCIAL SOFTWARE

The meeting considered the renewal of the Council's financial software and on the proposal of Cllr Swetman and seconded by Cllr Coulson resolved to recommend to the full Council renewal at a cost of £339.60.

08/04/12 FINANCIAL INVESTMENT OPTIONS

The meeting considered the options for the investment of council funds, currently held at Leek United Building Society circa £36,501.00 in an instant access account earning interest 0.4% per annum, following research of the available market. Considerations include membership of the Financial Services Compensation Scheme which protects deposits of up to £85,000.00 and the ease of access. Investment requires the Council to have a strategy and policy in place in accordance with guidance should the Council choose to invest the funds elsewhere. The Nationwide is offering a 2 year fixed rate of 1.1% minimum investment £5,000.00 to be

accessed by post or telephone. United Trust Bank is offering a 1 year fixed rate 1.80% or 2 years 1.95% minimum investment of £5,000.00 subject to seeing satisfactory documentation including the Council's Standing Orders, annual accounts and its' officers. The Leek United Building Society offers a 1 year fixed rate 0.95% and 1.25% for 2 years. As the monies are already held at the Leek United Building Society transferring some or all of the balance to a new account is more straightforward. On the proposal of Cllr Vallings and agreed by all the meeting resolved to recommend to full Council that £20,000.00 be invested in a 1 year fixed rate account at 0.95% with a further review to be held on maturity. The Clerk would prepare a strategy and policy.

08/04/13 GRANTS

The meeting considered the following applications under section 137 and resolved to recommend to full Council as follows:-

- (i) To request further information from Shropshire and Staffordshire Theatre Company for £850.00 for costumes, set backdrops and programmes/publicity costs.
- (ii) On the proposal of Cllr Swan and seconded by Cllr Swetman to agree the request for £1,617.00 from St Mary's Primary School, Mucklestone for tables and chairs for 8-11 year olds and to reconsider the request for £1,454.00 for Early Years play shop later in the year. Cllr Fox declared an interest as governor at the school.

The meeting noted the S137 budget for the year of £12,000.00 which had not been spent in recent years however in case of need this could be reviewed later in the year if the budget is fully utilised and there are additional grant applications that the Council wishes to support.

08/04/14 CHAIRS AWARD

The meeting considered the options for an award from the Chair to a resident(s) to be made at the Annual Parish Meeting. On the proposal of Cllr Friend and agreed by all the meeting it was resolved to recommend to full Council a budget of up to £100.00 with nominations being made to the Chair for the Chair to choose the recipient.

08/04/15 LOGGERHEADS LOOPS WALKS LEAFLETS

The meeting considered the reprint of Loggerheads Loops Leaflets and on the proposal of Cllr Swetman and seconded by Cllr Coulson resolved to recommend to the full Council to print 1000 leaflets at a cost of £360.00 plus VAT.

08/04/16 BARK FOR PLAY AREAS

The meeting considered the need to replenish bark at the Tagedale and Alington play areas and on the proposal of Cllr Swetman and seconded by Cllr Hodgkins resolved to recommend full Council proceed at a cost of £184.00 including VAT. Bell Orchard would be done later in the year.

08/04/17 COUNCILLOR EMAIL ACCOUNTS

The meeting considered the options for standard council email accounts for Councillors. Following the introduction of new data protection regulations last year councillors personal email addresses had been removed from the Council website and Cllr Knight had trialled a new Council email address however this had been inundated with SPAM and so had stopped use. The website provider had proposed a charge of £5 plus VAT a month for a spam filter. The parish website has the email of the Clerk who sends any requests on to particular councillors as needed. Documents emailed are mainly public documents available on the website such as agendas and minutes and councillors are subject to the code of conduct and the GDPS

regulations in any event. Good practice is being followed with respect to personal details. The meeting resolved to recommend no further action at present to full Council.

08/04/18 FULL PARISH COUNCIL MEETING: 18th MARCH 2019

The meeting noted the minutes of the meeting held on 18th March are unconfirmed.

08/04/19 ANY OTHER BUSINESS

The meeting was updated the Clerk had visited Audley Cross and no action is required at present; the signage for Rowney Mews/Rowney Close has progressed with a new sign for Rowney Mews fitted, but the existing sign for Rowney Close has been replaced with the wrong sign for Rowney Mews, Cllr Panter had been informed; a Notice of Disposal of a Community Asset had been received from the vendor’s solicitor in respect of a sale for The White Lion at Knighton. The Clerk will acknowledge receipt and point out the Neighbourhood Plan which supports local business.

08/04/20 DATE OF NEXT MEETING

Monday 13th May at Loggerheads Community Fire Station

Meeting closed at 3.25pm

Signed:.....CHAIR