



# LOGGERHEADS PARISH COUNCIL

Loggerheads Community Fire Station, Market Drayton Road, Loggerheads,  
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## MINUTES OF FINANCE COMMITTEE MEETING

Monday 11<sup>th</sup> February 2019 at 2pm – The Community Fire Station, Loggerheads

### PRESENT:

J Vallings (Chair), A Swetman, J Knight, D Swan, J Hodgkins, J Friend, D Coulson, S Fox,  
M Lee

### 11/02/1 APOLOGIES:

L Gibson, K Bennett, R Salmons

### PLANNING

The meeting considered the following applications and commented as noted:

**Application No:** 19/00055/FUL **Applicant:** Mrs H Dent **Proposed Development:** Single storey extension **Location:** Fairways, Wesleyan Road, Ashley

### NO OBJECTION

**Application No:** 19/00068/FUL **Applicant:** Mr M Venables **Proposed Development:** First floor & single storey side extensions, replacement detached garage with new boundary treatment including approval for existing boundary fence **Location:** 2 Tern Grove Loggerheads

OBJECTION – Amenity impact and size of development, height of fence and ground levels and check for any TPOs in place.

**Application No:** 19/00079/FUL **Applicant:** Mrs Thomas **Proposed Development:** Proposed annex building to The Crescent **Location:** The Crescent, Pinewood Drive, Loggerheads

OBJECTION – Outside village envelope, and does not meet the criteria set out in the Neighbourhood Plan for housing developments.

(ii) The meeting noted the following application had been permitted by NuLBC:

**Application No:** 18/00904/FUL **Applicant:** Mr H Woodward **Proposed Development:** Modification of existing garage with provision of external staircase **Location:** The Old School House, Eccleshall Road, Mucklestone

(iii) The meeting noted the following application had been refused by NuLBC:

**Application No:** 18/00853/FUL **Applicant:** Mr & Mrs M Metcalfe **Proposed Development:** Detached house, garage and associated vehicular site access **Location:** Land adjacent Woodgarth, Chapel Lane, Hook Gate

(iv) The meeting noted the following appeal had been dismissed:

**Application No:** 17/00787/OUT **Appeal Reference:** APP/P3420/W/18/3199376 **Applicants:** Muller Property Group **Proposed Development:** Outline planning application for residential development of up to 70 dwellings including details of access **Location:** Gravel Bank, Mucklestone Road, Loggerheads **Appeal start date:** 9<sup>th</sup> May 2018

## FINANCE

### 11/02/2 MINUTES OF THE PREVIOUS MEETING (14<sup>TH</sup> JANUARY 2019)

It was noted that the minutes of the meeting held on 14<sup>th</sup> January had been approved and were duly signed by Cllr Vallings as a correct record of proceedings.

### 11/02/3 INVOICES AND PAYMENTS FOR CONSIDERATION

It was agreed to recommend to the full Council the payment of the following invoices:

Date	Details	Amount	Approved
15/01/2019	Carrera Website Hosting – January 2019	£52.00	BACS
25/02/2019	K Watkins Clerk Salary February 2019	£990.00	BACS
25/02/2019	K Watkins – Mileage February 2019	£9.90	BACS
04/02/2019	R Latham – January 2019	£121.38	BACS
31/01/2019	P Martin – play area inspection January 2019	£80.00	BACS
18/02/2019	BT – Internet February 2019	£28.68	DD
01/02/2019	LeasePlan – lease of Mini Bus February 2019	£546.60	DD
21/01/2019	Staples – printer cartridges	£71.34	Card
05/02/2019	F H Martin & Co – fill grit bins	£148.50	BACS
29/01/2019	RD & T Edwards – grit run January 2019	£414.00	BACS

### 11/02/4 INCOME AND EXPENDITURE ACCOUNT

An up-dated income and expenditure account for the month ending 31<sup>st</sup> January 2019 was noted. The Chair reported Cllr Gibson had undertaken an audit of bank statements & payments up to the end of January 2019 and everything was in order.

### 11/02/5 GRANT APPLICATIONS

The meeting considered the following applications under section 137 and agreed to recommend to full Council:-

- (i) Loggerheads Pickers n' Planters £709.00 for 9 pole baskets and summer bedding plants for baskets and planters.
- (ii) Loggerheads Pickers n' Planters £100.00 to recycle and plant the WW1 commemoration beacon for a permanent display in Loggerheads village.
- (iii) Loggerheads Summer Fete 2019 for £780.00 for a contribution towards publicity, insurance, first aid.

#### **11/02/6 DISCIPLINE PROCEDURE**

The meeting considered a new Discipline Procedure for employees and on the proposal of Cllr Swetman and seconded by Cllr Coulson resolved to recommend to full Council.

#### **11/02/7 COMPLAINTS PROCEDURE**

The meeting considered a revised Complaints Procedure and on the proposal of Cllr Vallings all agreed to recommend to full Council that the procedure apply to complaints against individual councillors (breach of code of conduct) and that there be no right of appeal to the Parish council for a complainant of the decision of the Standards Committee. A complainant will be able to submit a complaint to the Borough Council. The meeting resolved to recommend to full Council that the number of days in paragraphs 4, 6 and 7 be increased to 21; paragraph 10 both parties to be invited to attend; meeting of the Standards Committee to be held in private in line with NALC guidelines excluding the public and the press; procedure to be added in respect of a written complaint where the respondent wishes to be heard in person; draft paragraph 15 re appeal to be deleted. It was noted that the Standards Committee would consider any complaint and be responsible for the decision and resolution and simply report the outcome to full Council.

#### **11/02/8 RENEWAL OF COMMUNITY TRANSPORT ASSOCIATION MEMBERSHIP**

The meeting considered renewal at £50.00 for the year and on the proposal of Cllr Swetman and seconded by Cllr Swan resolved to recommend to full Council.

#### **11/02/9 LOGGERHEADS VOLUNTARY CAR SCHEME**

Cllr Knight updated the meeting that the Voluntary Car Scheme had an adopted constitution and from 1st April would operate as an independent group. The Committee had agreed that volunteer drivers should have a Disclosure & Barring Service check at a cost of £20.40 per person, estimated at £200.00 for current volunteers and then as and when volunteers join. Costs so far anticipated at £156 for telephone and £500 for co-ordinator per year. On the proposal of Cllr Swetman and seconded by Cllr Coulson the meeting resolved to recommend to full Council that the Parish Council cover the cost of BDS checks.

#### **11/02/10 FULL PARISH COUNCIL MEETING: 21<sup>st</sup> JANUARY 2019**

The meeting noted the minutes of the meeting held on 21<sup>st</sup> January are unconfirmed.

#### **11/02/11 ANY OTHER BUSINESS**

The meeting was updated the Staffordshire Safer Roads Partnership has advertised a third round of grants and Cllr Coulson proposed that the Parish Council apply for a solar powered speed sign for Mucklestone and a hand held speed device for Knighton use. It was agreed by the meeting that an application be submitted.

The long-running matter of obtaining a licence to pass under an old railway bridge at the Knighton walkway had moved a step closer with a request from a solicitor acting for the owner for details of how the Council would sign for a deed. It is not clear what is required so the Clerk will contact the owner's representative to discuss and report back.

The insurance claim in respect of the ground works at Bell Orchard had been paid in full, excluding excess, in the sum of £1,405.00.

On the proposal of Cllr Swetman and seconded by Cllr Knight the meeting resolved to recommend a grant application under Section 137 from Mucklestone Parochial Church Council for £3,700.00 towards the cost of refurbishing the church clock at a total cost of £5,221.00 plus VAT. Cllr Friend declared an interest and abstained.

Cllr Swetman and the Clerk met with representatives of NuLBC last week and discussed, then toured, the proposed conservation area of Ashley Heath. The Stage 1 report is expected to be

presented to Planning Committee in April. If the Planning Committee agree that the Heath should be considered as a Conservation Area a public consultation with residents would be held.

Cllr Swetman reminded the meeting that the Parish Council had agreed previously to replace two waste bins a year in places where they were corroded and looked unsightly but had been awaiting the outcome of the Borough Council's review of bins. This had completed and the opportunity to replace worn bins was now available. Cllr Swetman offered to complete a survey of all bins and report back with recommendations.

Enforcement action in respect of construction traffic parking on the road and unsociable working practices at the building site at Price Close is continuing via Cllr Northcott.

**11/02/12 DATE OF NEXT MEETING**

Monday 11<sup>th</sup> March 2019 2pm at Loggerheads Community Fire Station.

Meeting closed at 3.35pm

**Signed:.....CHAIR**