



## LOGGERHEADS PARISH COUNCIL

Loggerheads Community Fire Station, Market Drayton Road, Loggerheads,  
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### MINUTES OF FINANCE COMMITTEE MEETING

Monday 10<sup>th</sup> September 2018 at 2pm – The Community Fire Station Loggerheads

#### PRESENT:

A Swetman (Vice-Chair in the Chair), J Knight, D Swan, L Gibson, J Hodgkin, K Bennett, M Lee, D Coulson, J Friend

#### 10/09/1 APOLOGIES:

J Vallings, S Fox

#### PUBLIC QUESTION TIME

The Chair introduced Mr George Herbert; Deputy Chairman of Ashley Memorial Hall to the meeting and with the agreement of Councillors moved agenda item 6 to be discussed first.

#### 10/09/6 GRANT

The meeting considered a grant under S137 for Ashley Memorial Hall for a sound and lighting system. Mr Herbert said he and Michael Lloyd of the Shropshire Theatre Group had met with the proposed contractor and drilled down into the quote and each of its components. As a result the original quote had reduced by £402.80 to £3,153.50 plus VAT. The Hall proposes to contribute £153.50 with the grant application reduced to £3,000.00 with the Parish reclaiming the VAT. Mr Herbert talked through the Hall accounts and cash currently held circa £4.9k. The Clerk clarified that VAT can only be reclaimed on goods and not labour bringing the estimated cost to £3,278.00. Cllr Coulson queried the labour cost of £950.00 in the quotation. Mr Herbert said the contractor had quoted the equipment at cost price and the labour charge was his fair profit including a 2 year warranty. Cllr Swetman queried the need for a PA system and as rehearsals tend not to take place on stage until the end of rehearsals it is likely to be used for 3 to 4 productions a year. Further research online has estimated 2 Behringer B112W Professional Powered Speakers with Bluetooth connectivity, a Behringer microphone and lighting could be purchased online for circa £500.00 together with brackets to fix to the wall. Mr Herbert said the equipment will support local groups to make better use of the facility and many more have expressed an interest in holding different events. On the proposal of Cllr Swetman and seconded by Cllr Hodgkins the meeting agreed to recommend the Council make a grant of £1,000.00 to Ashley Memorial Hall. Mr Herbert thanked the Committee and left the meeting.

#### PLANNING

- (i) The meeting considered the following applications and commented as noted:

**Application No:** 18/00601/FUL **Applicant:** Miss G Stanier **Proposed Development:** Extension to provide first floor accommodation and ground floor rear extension **Location:** Halcyon, Tower Road, Ashley

NO OBJECTION

**Application No:** 18/00636/FUL **Applicant** Rev. P Griffin **Proposed Development:** Single storey side extension **Location:** 14 Birch Rise, Loggerheads

NO OBJECTION

**Application No:** 18/00647/FUL **Applicant:** Mr M Levie **Proposed Development:** Conversion of existing 2 no. dwelling units into a single dwelling house together with construction of new boundary walls to the site and alterations to the elevations forming the new single dwelling unit. **Location:** 2 & 2A St Johns Way Ashley

NO OBJECTION

ii) The meeting noted the following applications had been permitted by NuLBC:

**Application No:** 18/00364/FUL (Revised plan) **Applicant:** Mr S and Mrs R Line **Proposed Development:** Retrospective application for change of use of land to accommodate stable block and menage for private use **Location:** The Paddocks, 1 Oaklands Farm Barns, Market Drayton Road, Bloreheath

**Application No:** 17/00067/DEEM4 **Applicant:** Newcastle-under-Lyme Borough Council (Mrs Louise Beeby) **Proposed Development:** Outline planning application for residential development for up to 65 dwellings with associated open space and landscaping **Location:** Land South of Market Drayton Road, Market Drayton Road, Loggerheads **DCLG Development Type:** Smallscale Major **Dwellings Case Officer:** Mrs Elaine Moulton **Expected Decision Level:** Committee

**Application No:** 18/00584/PLDLB **Applicant:** Canal and River Trust **Proposed Development:** Application for Certificate of Lawfulness for works to a listed building – Lock gate replacements **Location:** Tyrley Lock number 2 Stoneyford, Market Drayton

**Application No:** 18/00506/FUL **Applicant:** Mr K Davies **Proposed Development:** Extension to the garage and first floor room **Location:** 19A Newcastle Road, Loggerheads

## FINANCE

### 10/09/2 MINUTES OF THE PREVIOUS MEETING (13<sup>TH</sup> AUGUST 2018)

It was noted that the minutes of the meeting held on 13<sup>th</sup> August had been approved and were duly signed by Cllr Swetman as a correct record of proceedings.

### 10/09/3 INVOICES AND PAYMENTS FOR CONSIDERATION

It was agreed to recommend to the full Council the payment of the following invoices:

Date	Details	Amount	Approved
15/08/2018	Carrera Website Hosting –August 2018	£52.00	BACS

25/09/2018	K Watkins Clerk Salary September 2018	£958.50	BACS
25/09/2018	K Watkins – Mileage September	£13.50	BACS
03/09/2018	R Latham – August 2018	£151.64	BACS
25/08/2018	A Swetman – mileage	£9.00	BACS
30/07/2018	P Martin – play area inspection August 2018 & repairs at Bell Orchard and Tadgedale	£216.59	BACS
16/08/2018	Mazars – audit fee 2017/18	£360.00	BACS
18/08/2018	BT – Internet September 2018	£27.48	DD
01/09/2018	LeasePlan – lease of Mini Bus September 2018	£546.60	DD
18/09/2018	W Groom – Burntwood grass cut August	£65.00	BACS
31/08/2018	Perennial Landscapes Ltd – parish maintenance August 2018	£533.48	BACS
21/08/2018	Cassart – dog poo spray paint	£20.95	Card
25/07/2018	MacAfee IT virus protection annual renewal	£89.99	Card
28/08/2018	Hales Sawmills – Wood for play areas	£64.56	Card
30/08/2018	Staffordshire Parish Councils Association – 6 Good Councillor Guides	£23.72	BACS

#### **10/09/4 INCOME AND EXPENDITURE ACCOUNT**

An up-dated income and expenditure account for the month ending 31<sup>st</sup> August 2018 was noted.

#### **10/09/5 RECHARGE NOTE FOR MINIBUS**

The meeting noted the receipt of a recharge from LeasePlan for £90.00 for reduction in road fund license for minibus.

#### **10/09/7 GRASS CUTTING ASHLEY VILLAGE GREEN**

The meeting considered the need to cut the green space in Ashley village opposite the Peel Arms as the volunteer who had done so for many years was no longer able to continue and agreed to recommend this be added to the annual maintenance contract and for a quote to be obtained.

#### **10/09/8 RENEWAL OF STAFFORDSHIRE PLAYING FIELDS ASSOCIATION ANNUAL SUBSCRIPTION**

The meeting considered the renewal of Staffordshire Playing Fields Association annual subscription at £15.00 and on the proposal of Cllr Coulson, seconded by Cllr Hodgkins agreed to recommend to full Council. Cllrs Swetman will attend that AGM.

#### **10/09/9 BUDGET FOR WW1 COMMEMORATION EVENT**

The meeting considered a budget for the WW1 commemoration event on 11 November 2018 and on the proposal of Cllr Gibson and seconded by Cllr Bennett agreed to recommend a budget of up to £250.00 and £150.00 deposit for Hire Base if needed to Full Council. The opportunity to purchase a soldier silhouette similar to those in Market Drayton was discussed and supported in principle subject to cost. The Clerk would obtain costs and this would be considered by full council.

#### **10/09/10 FULL PARISH COUNCIL MEETING: 20<sup>th</sup> AUGUST 2018**

The meeting noted the minutes of the meeting held on 20<sup>th</sup> August are unconfirmed.

**10/09/11 ANY OTHER BUSINESS**

None

**10/09/12 DATE OF NEXT MEETING**

To be confirmed

Meeting closed at 3.05pm

**Signed:.....CHAIR**