



## LOGGERHEADS PARISH COUNCIL

Loggerheads Community Fire Station, Market Drayton Road, Loggerheads,  
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### MINUTES OF FINANCE COMMITTEE MEETING

Monday 13<sup>th</sup> August 2018 at 2pm – The Community Fire Station Loggerheads

#### PRESENT:

J Vallings (Chair), A Swetman, J Knight, D Swan, L Gibson, J Hodgkins, S Fox,  
M Lee

#### 13/08/1 APOLOGIES:

D Coulson

#### PLANNING

(i) The meeting considered the following applications and commented as noted:

**Application No:** 18/00506/FUL **Applicant:** Mr K Davies **Proposed Development:** Extension to the garage and first floor room **Location:** 19A Newcastle Road, Loggerheads

NO OBJECTION

**Application No:** 18/00512/FUL **Applicant:** Mr P Jukes **Proposed Development:** Single storey extension to form family room, utility and bedroom **Location:** Rock Bungalow, Top Rock Road, Ashley

NO OBJECTION

**Application No:** 18/00584/PLDLB **Applicant:** Canal and River Trust **Proposed Development:** Application for Certificate of Lawfulness for works to a listed building – Lock gate replacements **Location:** Tyrley Lock number 2 Stoneyford, Market Drayton

NO OBJECTION

**Application No:** 18/00580/FUL **Applicant:** Mr I Moore **Proposed Development:** Demolition of existing shed and replacement building for use as an agricultural store **Location:** 115 The Dale, Ashley

NO OBJECTION

**Application No:** 18/00594/FUL **Applicant:** Mr & Mrs Obrien **Proposed Development:** Single storey wrap around extension at side and rear to provide bedroom, bathroom and kitchen for disabled occupant **Location:** 11 Springfield, Loggerheads

NO OBJECTION

**Application No:** 18/00315/REM **Applicant** Elan Homes Ltd **Proposed Development:** Reserved Matters application for layout, internal access arrangements, scale, appearance and landscaping details for 73 dwellings **Location:** Land South Of Mucklestone Road And West Of Price Close Loggerheads

PREVIOUS OBJECTIONS APPLY

**Application No:** 18/00600/FUL **Applicant** C, A & S Woodfield and Son **Proposed Development:** Erection of 2no. calf housing buildings **Location:** Pool Farm, Napley Road, Napley

REFER FULL PARISH COUNCIL

ii) The meeting noted the following applications had been permitted by NuLBC:

**Application No:** 18/00296/REM **Applicant:** Mr & Mrs C Grant **Proposed Development:** Reserved matters for appearance, landscaping, layout and scale for the erection of 2 detached dwellings relating to outline planning permission 16/00865/OUT **Location:** Sunnyside, Pinewood Drive, Loggerheads.

**Application No:** 18/00440/FUL **Applicant:** Mrs C Hankin **Proposed Development:** Replacement of front wall and hedge with boundary fence **Location:** 44 Church Road, Ashley

(iii) To note the following application had been refused by NuLBC:

**Application No:** 18/00395/FUL **Applicant:** Mrs F Furnival **Proposed Development:** Two storey side extension **Location:** 1 Fields Farm Cottage, Wharmadine Lane, Ashley

(iv) The meeting noted the following refused application had been appealed:

**Application No:** 17/00605/FUL **Appeal reference:** APP/P3420/W/18/3204512 **Appeal start date:** 27 July 2018 **Proposal:** Erection of 10 dwellings and public open space **Location:** Land off Woodrow Way, Ashley

It was agreed that the Clerk would submit a further objection to the Planning Inspector to note that there is no lit footpath to reach the bus stop which is unsafe, unless residents work between 9am and 5pm they will be unable to access work by public transport and the Newcastle under Lyme Core Spatial Strategy, which still applies, has a policy for 900 new homes in the rural area, of which Loggerheads already has over 450 permitted.

## FINANCE

### 13/08/2 MINUTES OF THE PREVIOUS MEETING (9<sup>TH</sup> JULY 2018)

It was noted that the minutes of the meeting held on 9<sup>th</sup> July had been approved and were duly signed by Cllr Swetman as a correct record of proceedings.

### 13/08/3 INVOICES AND PAYMENTS FOR CONSIDERATION

It was agreed to recommend to the full Council the payment of the following invoices:

Date	Details	Amount	Approved
15/07/2018	Carrera Website Hosting –July 2018	£52.00	BACS
25/08/2018	K Watkins Clerk Salary August 2018	£958.50	BACS
25/08/2018	K Watkins – Mileage	£6.37	BACS
05/08/2018	R Latham – July 2018	£142.45	BACS
30/07/2018	P Martin – play area inspection July 2018 & repairs at Bell Orchard and Tadgedale	£220.00	BACS
03/08/2018	P Martin – concrete for posts & glue for zip	£27.70	BACS
18/08/2018	BT – Internet August 2018	£27.48	DD
01/08/2018	LeasePlan – lease of Mini Bus August 2018	£546.60	DD
18/08/2018	W Groom – Burntwood grass cut July	£65.00	BACS
30/07/2018	Perennial Landscapes Ltd – parish maintenance July 2018	£533.48	BACS
20/07/2018	CDP - Newsletter	£308.00	BACS
16/07/2018	BT telephone rental Q2 calls Q1	£127.52	BACS
30/07/2018	Cheshire Landscapes – refurb posts	£160.00	BACS
25/07/2018	Viking print cartridges	£68.38	BACS
02/08/2018	Venture Business Forms – walks leaflets	£384.00	BACS
01/08/2018	Fuelgenie- fuel mini bus	£91.26	DD

#### **13/08/4 INCOME AND EXPENDITURE ACCOUNT**

An up-dated income and expenditure account for the month ending 31<sup>st</sup> July 2018 was noted.

#### **13/08/5 GRANT APPLICATION**

The meeting considered an application under section 137 from Ashley Memorial Hall for a full light and sound system at £6,803.52 and agreed to recommend Full Council seek more information.

#### **13/08/6 INSURANCE FOR MINIBUS**

The meeting considered the renewal of motor insurance for the minibus at £576.03 for the year and on the proposal of Cllr Swetman, seconded by Cllr Gibson, agreed to recommend payment to Full Council.

#### **13/08/7 DOUGLAS MACMILLAN DONATION**

The meeting considered a request from the Douglas Macmillan Hospice for a donation and on the proposal of Cllr Gibson, seconded by Cllr Fox agreed to recommend a donation of £50.00 to Full Council.

#### **13/08/8 GOOD COUNCILLORS GUIDE**

The meeting considered purchasing copies of the Good Councillors Guide at £3.50 each from Staffordshire Parish Council's Association and on the proposal of Cllr Swetman, seconded by Cllr Hodgkins agreed to recommend the purchase of 6 copies to Full Council.

#### **13/08/9 FUTURE OF FOOTBALL FIELD AT BURNTWOOD**

The meeting considered the future maintenance needs of the football field following the withdrawal of the football team and on the proposal of Cllr Swetman, seconded by Cllr Gibson agreed to recommend to Full Council (1) that the pitch continues to be maintained, in the first

instance using the mower purchased with the Parish Council grant; (2) a Sports and Recreation Working Group being established to consider the way forward.

**13/08/10 PRINT OF WALKS LEAFLETS**

The meeting noted and confirmed the cost of 1000 walks leaflets at £320.00 + VAT, not £228.00 as previously reported.

**13/08/11 FULL PARISH COUNCIL MEETING: 16<sup>th</sup> JULY 2018**

The meeting noted the minutes of the meeting held on 16<sup>th</sup> July are unconfirmed. Cllr Henshaw and the Clerk had met with NuLBC to look at possible sites for a concrete table tennis table at Hugo Way or Chestnut Road and next step is for the Borough to check for underground services in these areas. Cllr Fox had chased B/Cllr Northcott having suggested the Youth Bus be stationed at the car wash.

**13/08/12 ANY OTHER BUSINESS**

The meeting was updated a site visit at White House Farm had been held for the Commemoration of the End of WW1 Beacon of Light and will incur costs for lighting, a generator, a banner and programmes estimated at £200.00, full report to be presented to next Finance Committee. The Clerk had requested costs of continuing the replacement of worn bins at Tadgedale and Hugo Way and been advised that the NuLBC is reviewing the location and use of bins by April 2019 and before then would not consider replacing any. The Rector has reported that the gates to the church in Ashley have been vandalised and he enquired about a grant. The Clerk will recommend the matter be reported to the Police and claimed on the insurance. Staffordshire Safer Roads Partnership has invited new applications for grants and the meeting supported a suggestion by Cllr Coulson to apply for a speed indication device on Mucklestone Road, Cllr Coulson and the Clerk to make an application. A resident has reported an area of grass/bushes needing to be maintained at Meynell Field which the County Council say is not owned by them but by the Parish. Following a site visit the Borough Council Property department is checking ownership. The new external auditor of the accounts for 2017/18 has identified 2 minor "errors" on the asset register. This has not been previously identified by both internal and external auditor. Land owned by the Parish Council on the asset register should be recorded as having a value of £1.00 rather than nil value, making a total of £11.00 and 2 old laptops which should be recorded at cost, rather than a deflated value. Options are to amend at a cost of £40.00 to the Auditor as an "administrative charge" or not to change the audit form and accept a qualified opinion. The meeting agreed to recommend that Full Council accept the qualified opinion as this is a minor matter that will be adjusted for the next year. Cllr Swetman updated the meeting the Neighbourhood Plan is progressing with the Examiner asking questions of clarification of the Parish and Borough Council and a joint response has been provided.

**13/08/13 DATE OF NEXT MEETING**

Monday 10<sup>th</sup> September 2pm at Loggerheads Community Fire Station.

Meeting closed at 3.25pm

Signed:.....CHAIR

To consider the recommendation of the Finance Committee to accept a qualified opinion on the accounts for 2017/18 due to a minor issue on the asset register.