



LOGGERHEADS PARISH COUNCIL

Loggerheads Community Fire Station, Market Drayton Road, Loggerheads,
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MINUTES OF FINANCE COMMITTEE MEETING

Tuesday 8th May 2018 at 11.30am – The Community Fire Station Loggerheads

PRESENT:

J Vallings (Chair), A Swetman, J Knight, D Coulson, J Friend

08/05/1 APOLOGIES:

L Gibson, S Fox, J Hodgkins

PLANNING

(i) The meeting considered the following planning applications and commented as noted:

Application No: 18/00175/FUL **Applicant:** Mr Chris Jaram **Proposed Development:** Replacement house type on Plot 2 **Location:** Land adjacent Braeholm, Pinewood Road, Ashley

OBJECTION- does not meet the local identified housing need.

Application No: 18/00296/REM **Applicant:** Mr C & Mrs C Grant, Shelmore Building Services Ltd **Proposed Development:** Application for approval of reserved matters for appearance, landscaping, layout and scale for the erection of 2 detached dwellings relating to outline planning permission 16/00865/OUT **Location:** Sunnyside, Pinewood Drive, Loggerheads

OBJECTION - does not meet the local identified housing need

Application No: 18/00314/FUL **Applicant:** Elan Homes (Midlands) Ltd **Proposed Development:** Erection of five residential dwellings, access and associated works **Location:** Land South of Mucklestone Road, Loggerheads

To be considered by the Strategic Planning Group when paperwork arrives.

Application No: 18/00315/REM **Applicant:** Elan Homes (Midlands) Ltd **Proposed Development:** Reserved matters application for layout, internal access arrangements, scale, appearance and landscaping details for 73 dwellings **Location:** Land south of Mucklestone Road and West of Price Close, Loggerheads

To be considered by the Strategic Planning Group when paperwork arrives.

Application No: 18/00319/FUL **Applicant:** Mr D Eardley **Proposed Development:** Steele framed portal building for hay storage **Location:** Upper House Farm, Pinfold Lane, Almington

NO OBJECTION

Application No: 18/00323/AGR **Applicant:** Mr Andrew Furnival **Proposed Development:** Application for prior notification of agricultural development – Portal frame agricultural building for new milking parlour and associated equipment **Location:** Park House Farm

NO OBJECTION

(ii) The meeting noted the following applications had been permitted by NuLBC:

Application No: 18/00127/FUL **Applicant:** Mr Philip Osman **Proposed Development:** Detached single storey rear workshop **Location:** 30 Chartwood, Loggerheads

Application No: 18/00128/FUL **Applicant:** Mr Andrew and Mrs Liz Robinson **Proposed Development:** Detached double garage/workshop **Location:** 2 Swedish Houses, Charnes Road, Ashley

Application No: 18/00207/FUL **Applicant:** Mr O'Brien **Proposed Development:** Single storey rear and side extension forming a disabled bedroom, level access shower room and a kitchen **Location:** 11 Springfield, Loggerheads

(iii) The meeting noted the following application had been refused by NuLBC:

Application No: 18/00145/OUT **Applicant:** Mrs L Hockenhull, Mrs S Clifton & Miss J Whittaker **Proposed Development:** Erection of 3 detached dwellings **Location:** Land off Birks Drive, Ashley Heath.

FINANCE

08/05/2 MINUTES OF THE PREVIOUS MEETING (10TH APRIL 2018)

It was noted that the minutes of the meeting held on 10th April had been approved and on the proposal of Cllr Friend and seconded by Cllr Swetman, were duly signed by Cllr Vallings as a correct record of proceedings. The matter of a proposer and seconder for resolutions was discussed.

08/05/3 INVOICES AND PAYMENTS FOR CONSIDERATION

On the proposal of Cllr Swetman, seconded by Cllr Friend, it was agreed to recommend to the full Council the payment of the following invoices:

Date	Details	Amount	Approved
15/04/2018	Carrera Website Hosting –28/03/2018 – 30/04/2018	£78.00	BACS
17/04/2018	BT telephone Q2	£114.50	DD
25/05/2018	K Watkins Clerk Salary May 2018	£1012.38	BACS
25/05/2018	K Watkins – Mileage & key cut	£30.10	BACS
01/05/2018	R Latham – April 18	£55.46	BACS
30/04/2018	P Martin – play area inspection April 18	£160.00	BACS
18/05/2018	BT – Internet May 2018	£27.48	DD

01/05/2018	LeasePlan – lease of Mini Bus May 2018	£546.60	DD
19/04/2018	Staffordshire Parish Council Association – Training new councillor	£20.00	BACS
18/04/2018	W Groom – Burntwood grass cut	£65.00	BACS
30/04/2018	Perennial Landscapes Ltd – parish maintenance April	£533.48	BACS
17/04/2018	C Heelis – internal audit	£75.00	BACS
24/04/2018	Ashley Memorial Hall – Annual Parish Meeting rental	£39.00	BACS
24/04/2018	Ashley WI – Annual Parish Meeting refreshments	£30.00	BACS
15/05/2018	Allotment Rental 2018/19	£550.00	BACS

08/05/4 INCOME AND EXPENDITURE ACCOUNT

An up-dated income and expenditure account for the month ending 30th April 2018 was noted. Income of £600.00 from Loggerheads Allotment Association for allotment rental and £154.00 from Loggerheads Community Information Hub for newsletter noted. An error on the budget figures was noted with Minibus and Neighbourhood Plan budgets transposed.

08/05/5 INTERNAL AUDIT REPORT AND ACCOUNTS FOR 2017/18

On the proposal of Cllr Swetman and seconded by Cllr Coulson, it was resolved to recommend that the internal audit report be noted and the accounts for 2017/18 be signed by the Chair of the Council.

08/05/6 GENERAL DATA PROTECTION REGULATIONS POLICY & UPDATE

The Clerk updated the meeting that a last minute proposal to change the GDPR legislation to make parish councils exempt from the requirement to have a nominated Data Protection Officer had been notified to Parishes. Until this is resolved it is not clear what position this Council should take. On the proposal of Cllr Vallings, seconded by Cllr Swetman it was resolved to delay any decision on a GDPR policy until the matter of the potential change is reported. The Clerk informed the meeting that all Councils were required to register with the Information Commissioner for holding data and this would cost £40.00 a year. On the proposal of Cllr Swetman, seconded by Cllr Coulson it was resolved to recommend to full Council that the Clerk registers the Council.

08/05/7 LOCAL GOVERNMENT PAY RISE FROM 1 APRIL 2018

The meeting noted the pay rise for the Clerk and Assistant Clerk from 1 April 2018 of 2%.

08/05/8 BURNTWOOD GRASS CUTTING

The meeting considered the cutting of the grass at the entrance to the Burntwood from April to September at a monthly rate of £65.00 and on the proposal of Cllr Knight, seconded by Cllr Swetman, it was resolved to recommend to full Council this continues in 2018.

08/05/9 TREATMENT OF HUGO WAY/BROOM LEA RETAINING WOODEN WALL

The meeting considered the quotes for treatment of the wood barrier at Hugo Way and on the proposal of Cllr Coulson, seconded by Cllr Swetman it was resolved to recommend to full Council the work proceed for £300.00.

08/05/10 ALLOTMENT LEASE

The Clerk reminded the meeting that the Allotment lease with Staffordshire County Council ends in June 2019. She had contacted the legal department at the County to enquire how to extend the lease and the meeting agreed that an extension of at least 1 year, preferably longer should be pursued.

08/05/11 COUNCILLOR EXPENSES

The meeting considered the payment of expenses for Councillors and the legislation that covers payment. The payment of an allowance for councillors or the Chair should be considered by an independent Remuneration Panel and the only expenses that are named in the legislation are travelling and subsistence. Alternative arrangements for recompensing councillors for printing papers for meetings were considered, including the Clerk purchasing paper in bulk and print cartridges for individual printers; the Clerk providing printed papers for all Councillors. Both were considered to be unwieldy for the Clerk. On the proposal of Cllr Vallings, seconded by Cllr Swetman, it was resolved that the previous minute from the April Finance Committee proposing a print allowance be paid to Councillors be rescinded and that it be recommended to full Council that the print allowance be stopped and not replaced. The payment of an honorarium to the Chair was considered. On the proposal of Cllr Coulson, seconded by Cllr Knight, supported by Cllr Swetman, with Cllrs Vallings and Friend abstaining, it was resolved to recommend to full Council that no honorarium be paid to the Chair or any Councillor.

08/05/12 FULL PARISH COUNCIL MEETING: 16th APRIL 2018

The meeting noted the minutes of the meeting held on 16th April are unconfirmed.

08/05/13 ANY OTHER BUSINESS

The Clerk reported that she had visited Audley’s Cross for its annual inspection and there was no requirement to take any action as the base of the cross was stable at this time.

08/05/14 DATE OF NEXT MEETING

The day of the week that Finance Committee was held was discussed and it was agreed to move the meetings to Monday afternoon, next meeting on Monday 11th June at 2pm.

Meeting closed at 1.00pm

Signed:.....CHAIR