



LOGGERHEADS PARISH COUNCIL

Loggerheads Community Fire Station, Market Drayton Road, Loggerheads,
Shropshire, TF9 4EZ

Telephone: 01630 673426 Email: loggerheadspc@btconnect.com

MINUTES OF FINANCE COMMITTEE MEETING

Monday 12th March 2018 at 3pm – The Community Fire Station Loggerheads

PRESENT:

J Vallings (Chair), A Swetman, J Knight, J Hodgkins, D Coulson

12/03/1 APOLOGIES:

L Gibson, S Fox, J Friend

PLANNING

(i) The meeting considered the following planning applications and commented as noted:

Application No: 18/00127/FUL **Applicant:** Mr Philip Osman **Proposed Development:** Detached single storey rear workshop **Location:** 30 Chartwood, Loggerheads

NO OBJECTION

Application No: 18/00128/FUL **Applicant:** Mr Andrew and Mrs Liz Robinson **Proposed Development:** Detached double garage/workshop **Location:** 2 Swedish Houses, Charnes Road, Ashley

NO OBJECTION

Application No: 18/00145/OUT **Applicant:** Mrs L Hockenhull, Mrs S Clifton & Miss J Whittaker **Proposed Development:** Erection of 3 detached dwellings **Location:** Land off Birks Drive, Ashley Heath

OBJECTION – Outside village envelope and inappropriate development, does not meet affordable housing needed in Loggerheads as identified in Housing Needs Assessment for Neighbourhood Plan.

Application No: 18/00194/OUT **Applicant:** Fenton Park Developments Ltd **Proposed Development:** Demolition of existing house and construction of 2 detached dwellings **Location:** Rockwoods, Newcastle Road, Loggerheads

PAPERWORK AWAITED

(ii) The meeting noted the following applications had been permitted by NuLBC:

Application No: 17/01016/FUL **Applicant:** Mrs Christine Ho **Proposed Development:** Change of use of building from B1 (office) to D1 (non-residential institution) **Location:** The Old Brewery, Oakley Hall, Market Drayton

Application No: 18/00018/FUL **Applicant:** Mr & Mrs Stead **Proposed Development:** Single storey side extension set at first floor level **Location:** 3 Swedish House, Chapel Lane, Knighton

The Clerk reported a revised plan for application 17/01001/FUL at Hookgate had been received and added to the agenda for the next meeting of full Council. Demolition work at Acorn Bungalow application 18/00048/FUL had been reported to the Borough as the application had yet to be decided.

FINANCE

12/03/2 MINUTES OF THE PREVIOUS MEETING (13TH FEBRUARY 2018)

It was noted that the minutes of the meeting held on 13th February had been approved and on the proposal of Cllr Swetman and seconded by Cllr Hodgkins were duly signed by Cllr Vallings as a correct record of proceedings.

12/03/3 INVOICES AND PAYMENTS FOR CONSIDERATION

It was agreed to recommend to the full Council the payment of the following invoices:

Date	Details	Amount	Approved
15/02/2018	Carrera Website Hosting - 28/01/2018 – 28/02/2018	£78.00	BACS
23/03/2018	K Watkins Clerk Salary March 2018	£1003.86	BACS
15/03/2018	K Watkins – Mileage	£11.40	BACS
05/03/2018	R Latham – February	£121.64	BACS
15/02/2018	A Swetman – Mileage	£12.30	BACS
28/02/2018	P Martin – play area inspection February 18	£120.00	BACS
18/03/2018	BT – Internet March 2018	£27.48	DD
01/03/2018	LeasePlan – lease minibus March 2018	£546.60	DD
13/02/2018	Urban Vision – Neighbourhood Plan BC Statement	£600.00	BACS
24/02/2018	Three Shires Tree Services – Heath Grove	£350.00	BACS

12/03/4 INCOME AND EXPENDITURE ACCOUNT

An up-dated income and expenditure account for the month ending 28th February 2018 was noted.

12/03/5 ANNUAL SUBSCRIPTION RENEWAL CTA & SPCA

The meeting considered the renewal of the annual subscription to Community Transport Association at £24.50 and Staffordshire Parish Council Association at £545.00 and on the proposal of Cllr Swetman, seconded by Cllr Hodgkins agreed to recommend payment to full Council.

12/03/6 DATA PROTECTION OFFICER SERVICE FROM STAFFORDSHIRE COUNTY COUNCIL

The meeting considered a service level agreement with Staffordshire County Council for a Data

Protection Officer Service to comply with General Data Protection Regulations from May 2018. An upfront payment of £140.00 for an audit for all levels plus option 1 an additional £150.00 per annum to cover sign off of a Data Protection Impact Assessment and 2 hours of support. Level 2 is an additional £250.00 per annum as above to include 4 hours of support. Level 3 is an additional £450.00 per annum as above to include an annual refresher and updates as required. On the proposal of Cllr Coulson, seconded by Cllr Swetman the meeting agreed to recommend option 1 to full Council at a total cost of £290.00.

12/03/7 FULL PARISH COUNCIL MEETING: 19th FEBRUARY 2018

The meeting noted the minutes of the meeting held on 19th February are unconfirmed. The Clerk reported 2300 copies of the revised newsletter would be available for packing on 23rd March, 29th June, 29th September and 30th November. The provision of councillor contact details is progressing. Cllr Swetman will write to Galliford Try who have experience of building a development for the elderly including a community facility to see if they may be interested in the Loggerheads site.

12/03/8 ANY OTHER BUSINESS

The Clerk reported DEFRA will be visiting the Burntwood on Wednesday to check for any diseased rhododendrons. The Clerk will meet the new Borough election officer on Friday and the election of parish councillors will be highlighted in the newsletter and on the parish noticeboards. A resident in Knighton has volunteered to spray paint dog poo and it was agreed that more paint would be purchased by the Clerk. Posters provided by the Borough will be erected across the parish reminding dog walkers that from 1st April 2018 it will be an offence not to carry poo bags. Fallen fencing in the field by Knighton Village Hall has been secured with metal bar gates by the landowner, it was agreed that this arrangement would be kept under review with no action to be taken at this time. A tree sagging at Tadgedale Brook will be checked. The Neighbourhood Plan remains stalled by the Borough Council. The Clerk will work with Cllr Knight to consider a Map Modification Order for right of way Route 58 to designate Hollins Lane as a right of way.

12/03/9 DATE OF NEXT MEETING

To be confirmed

Meeting closed at 4.05pm

Signed:.....CHAIR