



## LOGGERHEADS PARISH COUNCIL

Loggerheads Community Fire Station  
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### MINUTES OF MEETING HELD ON MONDAY 16<sup>th</sup> SEPTEMBER 2019 AT 7PM At Loggerheads Community Fire Station

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**PRESENT:** J Hodgkins (Chair)

D Coulson	J Knight
P Chamberlain	L Gibson
D Swan	S Fox
R Salmons	J Vallings
D Butterworth	G Sedgley
M Lee	R Claydon
B Dickson	A Swetman
E Martin	J Friend

#### **PUBLIC QUESTION TIME**

There were no members of the public in attendance.

#### **16/09/1 APOLOGIES**

P Henshaw, B/C/Cllr P Northcott, B/Cllr B Panter, PCSO S Forrest.

#### **16/09/2 DECLARATIONS OF PECUNIARY INTEREST**

None

#### **16/09/3 PLANNING**

(i) The meeting considered the following applications and commented as noted:

**Application No:** 19/00648/PLD **Applicant:** Mr S Johnston **Application:** Application for a Lawful Development Certificate for a single storey rear extension and alterations  
**Location:** The Woodlands, Pinewood Drive, Loggerheads

NO OBJECTION

**Application No:** 19/00704/FUL **Applicant:** Mr & Mrs R Lee **Proposed Development:** (Amendments to approved 18/01008/FUL - Two storey extension and internal alterations) Formation of new openings slight increase in footprint of the east side and other minor revisions **Location:** Gardeners Cottage, Stoneyford, Market Drayton

## NO OBJECTION

(ii) The meeting noted the following application had been permitted by NuLBC:

**Application No:** 19/00528/FUL **Applicant:** Mr Furnival **Application** Extension to existing dwelling following removal of existing earlier extensions together with the formation of a new access and change of use of land to accommodate the new access **Location:** Tagedale Farm Cottage, Mucklestone Road, Loggerheads

**16/09/4 MINUTES OF PREVIOUS MEETINGS**

The meeting resolved that the Minutes of the meeting held on Monday 19<sup>th</sup> August 2019 be adopted and on the proposal of Cllr Coulson and seconded by Cllr Swetman that the Chair be authorised to sign them as a correct record of proceedings.

**16/09/5 MATTERS ARISING FROM THE MINUTES**

The meeting was updated that residents had not requested a by-election to fill the casual vacancy on the Parish Council and the 2 remaining candidates would be invited to next month's meeting to address Councillors. The plaque for the beacon basket used in the commemoration of the end of WW1 on 11<sup>th</sup> November 2018 had been received and will be attached to the basket in Loggerheads now used for planting. The Public Right of Way Application in respect of Hollins Lane had been prepared and will be sent tomorrow. The Clerk is continuing to try to contact The Black Watch and contact had been made with NuLBC in respect of extending the lease on the Burntwood.

**16/09/6 REPORTS**

6.1 Staffordshire Police Report – No update

6.2 County Councillor's Report – No update

6.3 Borough Councillors' Reports - B/Cllr Panter in his absence sent a report advising a resident had complained of a low flying helicopter on Monday 25<sup>th</sup> August which caused a brood mare to take fright, panic and eventually fall and die. The police had been informed and details passed to The Civil Aviation Authority and RAF Shawbury who will be able to identify the aircraft and take action if it was below 250 feet. Cllr Panter had been appointed an Armed Forces Covenant Champion by NuLBC. The covenant is designed to look after the interests of ex-service persons to see that they are not discriminated against because of their service in community facilities. Waste Management had advised unwanted garden waste bins are being shipped to Ireland with their markings removed in readiness for reuse there and does not involve any cost to the tax payer. The rural LAP meeting took place on 12<sup>th</sup> September and there was discussion on establishing an Active Community Group for Whitmore, similar to the Befrienders in Loggerheads.

**16/09/7 FINANCIAL MATTERS****(i) ACCOUNTS FOR APPROVAL**

On the proposal of Cllr Hodgkins, seconded by Cllr Dickson, the meeting resolved that the following invoices be paid:

Date	Details	Amount	Approved
15/08/2019	Carrera Website Hosting – August 2019	£52.00	BACS
25/09/2019	K Watkins Clerk Salary September 2019	£1,045.48	BACS
25/09/2019	K Watkins – travel expenses Sept 2019	£4.50	BACS
01/09/2019	R Latham – August 2019	£141.93	BACS

July 2019	G Sedgley – travel expenses to Shropshire planning committee	£23.40	BACS
31/08/2019	P Martin – play area inspection August 2019	£210.00	BACS
03/08/2019	BT – Internet August 2019	£28.68	DD
14/09/2019	LeasePlan – lease of Mini Bus August 2019	£546.60	DD
31/08/2019	Perennial Landscapes parish maintenance Aug 19	£581.48	BACS
12/08/2019	Grooms gardening – football field routine maintenance	£115.00	BACS
23/08/2019	Steele’s Mobile Valeting – minibus valet	£50.00	BACS
04/09/2019	CDP printing – newsletter September 2019	£318.00	BACS
04/09/2019	Acer – Heath Grove holly	£300.00	BACS
17/09/2019	NuLBC - bins	£1,258.40	BACS
17/09/2019	HMRC – PAYE & NI Q2 2019/20	£631.16	Cheque
17/09/2019	Autela Payroll Services – Payroll Q2 2019/20	£47.08	BACS

## **(ii) INCOME AND EXPENDITURE ACCOUNT**

An up-dated income and expenditure account for the month ending 31<sup>st</sup> August 2019 and income received of £99 for minibus was noted.

## **(iii) HEATH GROVE TREES**

The meeting considered the recommendation of the Finance Committee with regard to the work required to trees at Heath Grove including a Tree Preservation Order application which was sent on Friday 13<sup>th</sup> September and a supporting report from a tree consultant at a cost of £150.00 and on the proposal of Cllr Swetman and seconded by Cllr Fox resolved to support the action required.

## **(iv) FOOTBALL FIELD AND CLUB**

The meeting considered the recommendation of the Finance Committee with regard to the proposal of the Open Spaces Working Group to:

1. Pay for extra work at £185.00 to reclaim the field and car park at the Burntwood to support the Football Club’s use of the field;
  2. To submit a planning application to site a porta-cabin to provide changing facilities at the field in order to conform to FA requirements, estimated at £250.00;
  3. To fit signs at the entrance for 10mph and ‘Beware pedestrians’;
- and on the proposal of Cllr Coulson, seconded by Cllr Salmons the meeting resolved to proceed.

## **16/09/8 COMMUNITY MINIBUS**

The meeting was updated the community minibus had passed the annual MOT.

## **16/09/9 WORKING GROUPS & OTHER**

To receive an update, if any, from the following Working Groups/Other:-

9.1 Village Halls & St Mary’s School – Cllr Friend reported there is a Caribbean evening at Knighton Village Hall on Friday 20<sup>th</sup> September with tickets available from Cllr Sedgley and more events are in the pipeline. Emergency repairs had been undertaken when rot was found in the rear passage costing circa £300.00 and with finances remaining tight will consider making a grant application to help with this unexpected expense. Cllr Fox reported a newly appointed teacher on loan at St Mary’s School had been recalled

unexpectedly. Interviews had already been held and 2 part time staff had been appointed to fill the gap.

#### **16/09/10 CORRESPONDENCE**

A summary of correspondence received at the Parish Council office between 20<sup>th</sup> August 2019 and 16<sup>th</sup> September 2019 was noted including: an invitation from the Allotment Association to attend an informal meeting tomorrow evening at the Loggerheads Pub to discuss a circulating rumour that the site is to be sold. Cllr Swetman and the Clerk will attend to explain the current position: the site is designated as green space in the Neighbourhood Plan and therefore protected as if it was greenbelt land and the Parish Council wishes to see this continue in the short and medium term as allotments. The site is also listed as a Community Asset and would therefore receive notice of any proposed sale. The Clerk will liaise with the Staffordshire Parish Councils Association to clarify if there is an obligation for a preferred buyers list; regarding speeding on the B5026 out of the village at Hookgate; trees at Tadgedale and drainage on Eccleshall Road and the speed sign at Mucklestone regularly being hit by lorries; Cllr Friend thanked Councillors for his recent 'Get well card'.

#### **16/09/11 MATTERS REQUIRING ATTENTION WITHIN THE PARISH**

The following matters were considered: a previously closed access to The Shrubbery, Mucklestone Wood Lane seems to have been reopened; a tree surgeon had inspected the damaged tree at Tadgedale and considers the height will need to be reduced with the remaining tree supportive of local wildlife; Cllr Fox will be at the LCIS on 23<sup>rd</sup> September and Cllr Hodgkins on 28<sup>th</sup> October; the Clerk will lead a Loggerheads ramble in support of Children In Need on 5<sup>th</sup> October starting at 1:30pm at the Loggerheads Pub. All are welcome on the 3 mile walk which is dog friendly, preferably wearing yellow in support of the charity, and will be followed by tea and cake at the pub; the Clerk will write to the owner of the overgrown hedge along the footpath from the Peel Arms towards White Farm to request the hedge be maintained; the next meeting of the Finance Committee is on Monday 7<sup>th</sup> October.

#### **16/09/12 DATE OF NEXT MEETINGS**

Monday 21<sup>st</sup> October 7pm at Loggerheads Fire Station.

Meeting closed at 7:35pm.

Signed:..... **CHAIR**